

FAMU Title III Trip Report

Travel Authorization ID

Project Name:	Project #:
Name of Participant:	
Name of Conference	
Place of Meeting:	
Date(s) of attendance:	
Purpose of Travel:	
Provide a brief overview of the trip you attended and how it will benefit the University.	
This information has been shared with my colleagues on _____ via handouts w/ discussion, oral presentation in-departmental meeting, etc .	

Participant Signature

Date

Supervisor Signature

Date