

Executive Committee Meeting Minutes

Monday, August 1, 2022 | 3 p.m. – 4 p.m. EDT | Teleconference

Committee Members Present

Dir. Jemal Gibson, *Chair*
Dir. Erica D. Hill Dir.
Dir. Larry Robinson
Dir. Gloria J. Walker

Dir. Lisa LaBoo, *Vice Chair*
Belvin Perry, Jr.
Dir. Shawnta Friday-Stroud

Guests Present

Mr. J. Michael Haygood, *FBOD Gen. Counsel*

Staff Present

Mr. Nick Dulcio
Mrs. Brandi Tatum-Fedrick
Ms. Kimberly Hankerson
Mrs. Gena Palmberg

Ms. Shelia Fields, *ITS Office, FAMU*
Ms. Latosha Adams-Francis
Mrs. Quiana Cunningham-Lowe
Mr. Eric Swanigan

Call to Order & Roll Call

The meeting was called to order at 3:03 p.m. by Chair Jemal Gibson. Mr. Nick Dulcio offered the roll call and determined that a quorum was present.

Conflict of Interest Disclosure

Chair Gibson requested that committee members disclose any conflict of interest with items on the agenda; none were disclosed.

Approval of Minutes

March 7, 2022, Executive Committee Meeting

Dir. Belvin Perry, Jr. moved to approve the minutes. Dir. Erica D. Hill seconded the motion. The minutes were approved, unanimously.

FAMU Foundation Board Chair Comments

- Chair Gibson welcomed the committee and staff members to the meeting. He welcomed Dr. Gloria Walker, University CFO/VP for Finance and Administration to her first Executive Committee Meeting.

New Business

- *Approval of Foundation Board Student Representative*

Chair Gibson informed the committee that the Student Government Association (SGA) has recommended Ms. Machia J. Sanders to serve as the designee on the Foundation Board. She is a sophomore, Business Administration major from Naples, FL and currently serves as the Internal Development Select Committee Chairwoman in the Student Senate.

Since the Board Governance and Stewardship Committee will not meet until September, the Executive Committee has the full authority to make appointments to the Board and the seat has been vacant since April 2022, when former SGA designee Maurice Gilbert graduated.

Motion: To approve the nomination of Ms. Machia Sanders as the SGA Designee on the Foundation Board of Directors.

Moved By: Dir. Belvin Perry, Jr.

Seconded By: Dir. Larry Robinson

The motion passed, unanimously.

- *Board Member Retreat Discussion*
 - *Board Governance & Stewardship Committee Meeting*

Chair Gibson opened the floor for discussion of the upcoming Board Member Retreat on September 3rd and 4th in Fort Lauderdale, FL. Specially, he was seeking input from the Committee on suggested discussion topics that need to be highlighted during the retreat. He informed the Committee that there would be a Board Governance and Stewardship Committee Meeting at the retreat to review the action items from the Spring 2022 committee meeting.

The Committee provided some additional discussion items:

1. Presentation of the University's new Strategic Plan "*Boldly Striking*" and a discussion on how the Foundation Board can support the University Strategic Plan.
 - a. The plan was approved by the Board of Trustees and will be reviewed for approval at the September Board of Governors meeting.
2. Status update on the Alexander Haas Consultant Report recommendations.
3. Presentation of the University's Proposed FY 2022-2023 Operating Budget by VP Walker.
4. Status update on the SUS DSOs Internal Controls Audit(s) by Crowe LLP.
 - a. Dir. Friday-Stroud shared with the Committee that VP Maleszewski shared that the preliminary findings of the final report contained no findings for the Foundation, but we are still awaiting the final report.
5. Ongoing Board Education/Overview of the Sunshine Laws.
6. Association of Governing Boards (AGB) Specific Topic Presentation.
7. Update on pending Legal Matters for the Foundation.
8. Presentation/discussion on Standard Operating Procedures for Board talking points from the Office of Communications on sensitive matters affecting the University, e.g., campus housing shortage or the inappropriate photo in front of the rattler statue.

Chair Gibson requested that the Advancement team coordinate with Dir. Williams Harris and the Donor and Social Engagement Committee (Ad-Hoc) to determine if there are potential and

prospective donors that should be contacted and invited to the Orange Blossom Classic events as a cultivation/engagement opportunity.

o *Fundraising-to-date (Dir. Shawnta Friday-Stroud)*

Dir. Friday-Stroud informed the committee that University Advancement raised just over \$24.6 Million in cash, pledges, and planned gifts for the 2021-2022 fiscal year, doubling the \$12.2 Million goal set for Dr. Robinson by the Board of Trustees (BOT). The BOT would be setting the President's 2022-2023 fiscal year goal at their retreat on next week in Orlando, FL.

For fiscal year 2022-2023, as of July 2022, the division has raised \$1 Million and is continuing to move forward with its fundraising initiatives.

Other Items

Dir. Friday-Stroud shared with the Committee that Col (Ret.) Gregory L. Clark, immediate past President of the FAMU NAA and former Foundation Board Member, has been named the new Vice President of Institutional Advancement and Executive Director of the Foundation at Alabama State University in Montgomery, AL. Mr. Dulcio will forward notification to the full Foundation Board.

Action Items

- 1) Chair Gibson and Dir. Friday-Stroud will meet to finalize the Board Retreat discussion items/agenda and forward to the full Board within the next two weeks.
- 2) Atty. Haygood and Vice Chair LaBoo will meet to discuss some questions from the Spring 2022 Board meeting.
- 3) The Advancement Team will reach out to the Donor and Social Engagement Committee (Ad-Hoc) to determine donor cultivation/engagement opportunities for the Orange Blossom Classic events.

Adjournment | Minutes Prepared By

There being no further business, the meeting was adjourned at 3:59 p.m. by Chair Jemal Gibson; Mr. Nick Dulcio prepared the minutes.