

## Bylaws Committee Meeting Minutes

Spring 2022 FAMU Foundation Board Meeting | June 1-3, 2022

Thursday, June 2, 2022 | 3:30 p.m. – 4:30 p.m. EDT

Florida A&M University | H. Manning Efferson Student Union Multi-Purpose Room

### **Committee Members Present**

Dir. Monica Williams Harris, *Chair*  
Dir. Chan Bryant Abney  
Dir. John L. Green

Dir. Erica D. Hill, *Vice Chair*  
Dir. Elaine E. Armster  
Dir. Muhammad Haseeb

### **Committee Members Not Present**

Dir. Akunna V. Olumba

Dir. Belvin Perry, Jr.

### **Guests Present**

Dir. Jemal Gibson  
Dir. Twanna Munroe Ward  
Atty. J. Michael Haygood, *Found. Gen. Counsel*

Dir. Shawnta Friday-Stroud  
Dir. Carmen Cummings-Martin

### **Advancement Team Members Present**

Mrs. Tiffany Bryant  
Mrs. Brandi Tatum-Fedrick  
Mrs. Quiana Cunningham-Lowe

Mr. Nick Dulcio  
Ms. Kimberly Hankerson  
Dr. Eric Swanigan

### **Call to Order & Roll Call**

The meeting was called to order at 3:30 p.m. by Chair Monica Williams Harris. Mrs. Tiffany Bryant offered the roll call. A quorum was confirmed during the meeting.

### **Conflict of Interest Disclosure**

Chair Williams Harris requested that committee members disclose any conflict of interest with items on the agenda; none were disclosed.

### **Approval of Minutes**

#### **August 19, 2021, Bylaws Committee Meeting**

Dir. Erica Hill made a motion for approval; seconded by Dir. John L. Green. The motion passed, unanimously.

### **Consideration of the addition of a “Defined Terms” section to the FAMU Foundation Bylaws**

Chair Williams Harris presented to the Committee the consideration of the addition of a “Defined Terms” section to the FAMU Foundation Bylaws following the format outlined by the University of Florida Foundation, Inc. Bylaws.

Motion: **To approve the inclusion of a Defined Terms section to the Foundation Bylaws.**

Moved By: Dir. Chan Bryant Abney

Seconded By: Dir. Erica Hill

*The motion passed, unanimously*

**Review of General Counsel's recommendations to remove non-Bylaws content from the Bylaws.**

Atty. Haygood stated that all the recommended changes to the bylaws be combined into a redlined version for review by the bylaws committee. The committee discussed the proposed changes, agreeing with Atty Haygood's recommendation, and set a deadline of completing the comprehensive changes to the bylaws for review and discussion at the next committee meeting, scheduled for August 11, 2022. These changes will then be reviewed and discussed at the September 4, 2022, full Board meeting during the Board Meeting Retreat.

**New Business**

The Committee discussed the provisions within Article II, Section 10 "Removal of a Member" of the foundation bylaws. After discussion, the Committee decided that the Advancement Team will work with Chair Gibson and Atty. Haygood to develop draft language for inclusion in the bylaws as well as a procedure to administering the provisions detailed in this portion of the bylaws. The Bylaws Committee will review this draft language at the next committee meeting.

**Action Items**

- 1) All requested changes to the bylaws will be combined into a single version for review by the committee at the August 11, 2022, meeting.
- 2) Advancement team will develop draft language for Article II, Section 10 of the bylaws for review by the committee.

**Adjournment | Minutes Prepared By**

Motion: To adjourn the June 2, 2022, Bylaws Committee Meeting at 4:30pm EDT.  
Moved By: Dir. Chan Bryant Abney  
Seconded By: Dir. Elaine E. Armster  
*The motion passed, unanimously.*

Mrs. Tiffany Bryant prepared the minutes.