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## 2022 – 2023 SCHEDULE OF ACTIVITIES

### STEERING COMMITTEE MEETINGS

The Faculty Senate Steering Committee meetings are held on the *first Monday* of each month.

#### FALL SEMESTER 2022

Monday, **August 8, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **September 12, 2022** (*The 5<sup>th</sup> is Labor Day*)

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **October 03, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **November 7, 2022**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

#### SPRING SEMESTER 2023

Monday, **January 9, 2023** (*School is not in session on the 2nd*)

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **February 6, 2023**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **March 6, 2023**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room

Monday, **April 3, 2023**

12:00 p.m., Faculty Senate

Hybrid – Zoom/Conference Room



## **2022 – 2023 SCHEDULE OF ACTIVITIES**

### **FACULTY SENATE MEETINGS**

The Faculty Senate meets every *third Tuesday* of each month.

#### **FALL SEMESTER 2022**

Tuesday, **August 16, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **September 20, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **October 18, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **November 15, 2022**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

#### **SPRING SEMESTER 2023**

Tuesday, **January 17, 2023**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **February 21, 2023**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **March 21, 2023 (13<sup>th</sup> - 17<sup>th</sup> spring break)**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

Tuesday, **April 18, 2023**

3:00-5:00 p.m.

Hybrid – Zoom/Lee Hall Auditorium

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Swearing-in of new faculty senators for the 2022-2023 academic year will be done at the **Tuesday, August 16, 2022 Faculty Senate meeting.**



## **2022 – 2023 SCHEDULE OF ACTIVITIES**

### SELECTION OF ADVISOR, FACULTY ADVISOR, TEACHER OF THE YEAR (T.O.Y) AND ADVANCED TEACHER OF THE YEAR

**Nominations** for Advisors, Faculty Advisors, Teachers and Advanced Teachers of the Year will be accepted **Monday, October 10, 2022** through **Tuesday, December 6, 2022**, in the Office of Faculty Senate until 5:00p.m., electronically. Nominations must be sent via e-mail to ([tanya.milliner@famuedu](mailto:tanya.milliner@famuedu)).

**NOTE:** Nomination forms and criteria for the awards are available online at [www.famuedu/admin/facultysenate](http://www.famuedu/admin/facultysenate).

The committee will inform all nominees of their nomination by **Friday, January 06, 2023**.

All **nominees** must submit applications for committee evaluations via email no later than **Wednesday, January 18, 2023**, by 5:00 p.m. The Advisors, Faculty Advisors, Teachers and Advanced Teachers of the Year evaluations will be conducted from **Monday, February 13, 2023, to Thursday, February 23, 2023**.

THE ADVISOR, FACULTY ADVISOR, TEACHER AND ADVANCED TEACHER OF THE YEAR COMMITTEES will interview award finalists **Monday, March 20, 2023** thru **Wednesday, March 29, 2023**.

THE ADVISOR, FACULTY ADVISOR, TEACHER AND ADVANCED TEACHER OF THE YEAR COMMITTEES must submit their recommendations of award recipients via email to the office of The Faculty Senate by **Monday, April 3, 2023**. **Recipients will be recognized at the spring commencement and at a special recognition event for Teacher of the Year and Advanced Teacher of the Year to be established for September 2023.**

**Note:** All dates, other than application deadlines, are contingent upon the number of applicants received by the close of the nomination and application periods. Temporary employees, such as OPS personnel, visiting professors, adjunct professors, and others, are ineligible for these awards.



## **2022 – 2023 SCHEDULE OF ACTIVITIES**

### SELECTION OF HONORARY DOCTORAL DEGREE CANDIDATES

The deadlines for nominating Honorary Doctoral Degree candidates: **October 5, 2022; February 6, 2023; and April 3, 2023 for fall, spring and summer Commencements.** The Faculty Senate Honorary Doctoral Degree Committee will review applications for the honorary doctoral degree according to the following schedule: **October 10-14, 2022 (fall); February 13-17, 2023 (spring); and April 10-14, 2023 (summer).**

The Faculty Senate will approve all honorary doctoral degree candidates by **November meeting, 2022 (fall); March meeting, 2023 (spring); and April meeting, 2023 (summer) except in unusual circumstances as designated by the President.** The Provost and Vice President for Academic Affairs shall make recommendations to the University President in time to meet plans and procedures established for the three commencement exercises (fall, spring, summer). The University President shall make recommendations to the FAMU Board of Trustees by **October 2022 (fall); March 2023 (spring) and June 2023 (summer).** The FAMU Board of Trustees shall approve recipients at its next scheduled or call meeting following the President's nomination.

### SELECTION OF PROFESSOR EMERITUS CANDIDATES

The deadlines for nominating Professor Emeritus candidates are: **October 3, 2022 (fall); February 6, 2023 (spring); and April 3, 2023 (summer).** The Faculty Senate Professor Emeritus Committee will review candidates for Professor Emeritus during the following periods: **October 10-14, 2022 (fall); February 13-17, 2023 (spring); and April 10-14, 2023 (summer) any nominations received outside of the listed time frames will be considered at the following meeting of the committee.**

The Faculty Senate will approve all Professor Emeritus candidates by: **October 2022 (fall); February 2023 (spring); and April 2023 (summer) and submit approved candidates to the Provost for official appointment.**

### SELECTION OF THE GOLD MEDALLION CANDIDATES

The Faculty Senate Steering Committee reviews candidates for the Gold Medallion award and determines award winners. Recommendations for award candidates are made by members of the Senate to the Faculty Senate President. No more than 2 awards will be made during a given academic year and the presentations will be made at the annual Faculty Senate Retreat.



FLORIDA A&M UNIVERSITY  
**FACULTY SENATE**

## **2022 – 2023 SCHEDULE OF ACTIVITIES**

### ELECTION OF NEW FACULTY SENATE REPRESENTATIVES FROM EACH ACADEMIC UNIT

Each dean/director should hold elections to elect new Faculty Senate representatives for their academic units during the first two weeks of March (**March 1 through March 10, 2023**). Senators shall be elected unit wide and not by departments or divisions under the supervision of unit Deans/Directors or their designees. Once each academic dean/director has held elections for Senate representatives, the deans/directors should submit the names of the newly elected Senators to the Provost and Vice President of Academic Affairs by **Monday, April 10, 2023**. The Provost and Vice President of Academic Affairs will provide written confirmation to elected senators (copy to Faculty Senate office) by **May 8, 2023** for starting appointments in the fall 2023.