

**Florida A&M University**  
**Brooksville Agricultural and Environmental Research Station**  
**22271 Chinsegut Hill Road, Brooksville, FL 34601**

**October 9<sup>th</sup>, 2023**

**REQUEST FOR QUOTES (RFQ)**  
**AGRICULTURAL FENCING SERVICING**



**Submit Quote to: Michelle Roberts**  
**[Michelle.Roberts@famu.edu](mailto:Michelle.Roberts@famu.edu)**  
**Submission Due: Monday, October 16, 2023**  
**5:00 p.m., Eastern Standard Time**

# REQUEST FOR QUOTE 0007-2024 FOR AGRICULTURAL FENCING SERVICES

## **Section I Introduction**

The Florida A&M University Brooksville Agricultural and Environmental Research Station (FAMU-BAERS) is seeking a company and/or contractor that provides agricultural land management services. Located North, West and South of the main station on Robins Donation 2, is 267 acres of viable grazing land consisting of tame pasture and native grasses. Because of the terrain and location of this area BAERS is where herds of cattle, goats, and sheep will be housed. It is imperative that the animals used in research projects at FAMU-BAERS be secure and protected so that no external variable has any undue influence over the research results. Thus, our main focus is to clear, replace and strengthen approximately 17,192 feet of perimeter fence. The secondary objective is to limb up desired trees and removal of all invasive trees in the three sets of cattle pens. Achieving this objective in an efficient and timely manner will require the contracting company to mulch and remove all trees and items in close vicinity of the perimeter fence.

The selection of the successful contractor will be made based on FAMU- BAERS evaluation and determination of the relative ability of each Bidder to provide quality and efficient services in a cost-effective manner.

The following specific criteria will be evaluated and must be addressed in the quote:

1. Company History and Organization
2. Expertise in commercial (agricultural) land management
3. Expertise in Agricultural and Natural Resource Perimeter Fencing, including installation, and strengthening
4. A copy of the applicant's current Professional Registration Certificate from the appropriate governing board. An applicant must be properly registered at the time of application to practice their profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida.
5. Cost Proposal and Invoicing
6. Provide proof of general liability insurance

All of the bidders must be duly licensed or certified to perform work in the State of Florida. FAMU-BAERS is not obligated to accept the lowest bid and reserves the right to reject any and all bids or amend the scope of the project.

## **Section II Submission of Quote**

Responses to this RFQ are due by **Monday, October 16, 2023**. Late submittals will be rejected. All quotes are to be email to: Michelle Roberts at [michelle.roberts@famuedu.edu](mailto:michelle.roberts@famuedu.edu). If there are any questions regarding this RFQ, please email them to the aforementioned email.

## **Section III Contract Term**

The term of this agreement shall be from November 1, 2023 to May 31, 2024, unless terminated by either party with thirty (30) days written notice.

## **Section IV Scope of Services**

This project duration is approximately six (6) months.

<b>Services To Be Performed</b>
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<b>Robins Donation 2:</b> Removal of all flagged trees through two approved method. Cutting and painting of stumps with herbicide is an acceptable mean, or pushing and removing of tree and stump. All areas when pushing is performed, must be root raked and leveled.
<b>Robins Donation 2:</b> Removal of invasive trees located in a pasture and prepare for planting. Areas where trees are removed must be raked and leveled off, to leave no craters.
<b>Robins Donation 2:</b> Removal and piling of tree debris located in cattle work pens.
<b>Bankhead Jones 1:</b> Removal and piling of tree debris located in cattle work pens.
<b>Bankhead Jones 2:</b> Removal and piling of tree debris located in cattle pens.
<b>Robins Donation 2:</b> Clearing, replacing, and strengthening 17,192 feet of fence line on both sides to ensure the safety and security of animals onsite. All debris piles are to be neatly piled in predetermined locations on work site and disposed. All cut stumps are to be painted with herbicide to prevent regrowth.

Contractor shall provide the following general tasks, while performing the specific services outlined in Section IV, Scope of Services:

- Contractor shall provide appropriate and necessary management and supervision for all Contractor’s employees in compliance with Contractor’s and Provider’s rules and regulations, as well as any other policies established by the contracting parties.
- Contractor shall properly remove and dispose from the following sites (Robins Donation 2, Bankhead Jones 1, and Bankhead 2) all debris piles upon completion of the services provided.
- Contractor shall administer and submit invoices periodically to the Provider, as specific deliverables are completed under the contract.

**Notice of Posting**

All postings referred to in this Notice will be posted electronically on the FAMU Office of Procurement website at <https://www.famu.edu/administration/division-of-finance-and-administration/office-of-operational-effectiveness-and-procurement-services/noticeofpostings.php>.

At all times, it shall remain the responsibility of the contractors participating in this solicitation to check the postings on the FAMU office of Procurements website. No further notice will be given.