

## FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



### NOTICE OF PROPOSED NEW REGULATION

**Date:** August 9, 2006

**REGULATION CHAPTER TITLE:** Academic Affairs      **REGULATION CHAPTER NO.:** Chapter 4

**REGULATION TITLES AND NUMBER:** Course Syllabi (4.004)

**SUMMARY OF REGULATION:** This new Regulation requires teaching faculty to provide course syllabi to all students enrolled in the course on the first day of class. The Regulation also sets forth the applicable requirements for the contents of course syllabi and provides retention requirements.

**AUTHORITY FOR REGULATION:** Article IX, Florida Constitution, Board of Governors Regulation Development Procedure dated July 21, 2005, Sections 1001.74(4) and 1001.74(7), Florida Statutes.

**UNIVERSITY OFFICIAL INITIATING THIS REGULATION:** Dr. Debra Austin, Provost and Vice President for Academic Affairs.

**PROCEDURE FOR COMMENTS:** Written comments concerning this proposed regulation shall be submitted within 14 days of the date of this notice to the person identified below. The comments must specifically identify the regulation you are commenting on.

**THE PERSON TO BE CONTACTED REGARDING THE PROPOSED REGULATION IS:** Shira R. Thomas, Office of the General Counsel, Suite 300 Lee Hall, Tallahassee, Florida 32307, (850) 599-3591 (phone), (850) 561-2862 (fax), [regulations@famu.edu](mailto:regulations@famu.edu).

**FULL TEXT OF THE PROPOSED REGULATION:** The full text of the proposed amended regulation is posted on the Florida A&M University website at [www.famu.edu/regulations](http://www.famu.edu/regulations).