

FLORIDA A&M UNIVERSITY BOARD OF TRUSTEES



NOTICE OF PROPOSED AMENDED REGULATION

DATE: April 23, 2007

REGULATION CHAPTER TITLE: Administration

REGULATION TITLE AND NUMBER: Miscellaneous Fees (3.018)

SUMMARY OF REGULATION: The amended Regulation increases the application fee from \$20.00 to \$25.00 and the orientation fee from \$25.00 to \$35.00. It also states that the application and orientation fees will be expended for operational expenses, personnel, general programs and other services related to the Office of Admissions and Recruitment and Office of Orientation, respectively, unless otherwise provided by law.

AUTHORITY FOR REGULATION: Article IX, Florida Constitution, Board of Governors Regulation Development Procedure dated July 21, 2005, and Section 1009.24, Florida Statutes.

UNIVERSITY OFFICIAL INITIATING THIS REGULATION: Dr. Vincent G. June, Vice President for Student Affairs.

PROCEDURE FOR COMMENTS: Written comments concerning this proposed amended regulation shall be submitted within 14 days of the date of this notice to the person identified below.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED AMENDED REGULATION IS: Vincent June, Vice President for Student Affairs, 308 Foote-Hilyer Administration Center, Tallahassee, Florida 32307, (850) 599-3183 (phone), (850) 561-2674 (fax), vincent.june@famuedu.

FULL TEXT OF THE PROPOSED AMENDED REGULATION: The full text of the proposed amended regulation follows:

Regulations of Florida A&M University



3.018 Miscellaneous Fees.

(1) Florida A & M University has established the fees set forth in this Regulation. The fees listed are in addition to fees set forth in other Florida A & M University Regulations and other charges that are authorized by law.

(2) Application Fee – An individual who applies for admission to Florida A & M University shall pay a non-refundable application fee in the amount of \$25.00. The application fee may be used to cover the costs of operational expenses, general programs and other services related to the Office of Admissions and Recruitment and other University departments as may be specified in writing by the University President or President’s designee unless otherwise provided by law. This fee is waived for applicants who provide documentation that they have received a fee waiver because of economic need as determined by the College Board of the American College Testing Program.

(3) Orientation Fee - \$35.00. The Orientation fee may be used to cover the costs of operational expenses, general programs and other services related to the Office of Orientation unless otherwise provided by law.

(4) Nonrefundable admissions deposit - The University President may impose a nonrefundable admissions deposit of \$200.00 for undergraduate, graduate and professional degree programs. The admissions deposit paid by an individual shall be applied toward payment of that individual’s tuition upon enrollment. The admissions deposit shall not be reimbursed to an individual who does not enroll in the term offered for admission and who does not withdraw his or her acceptance of admission prior to the applicable deadline as published in the University’s Catalog. Such funds shall be deposited and used in accordance with Section 1009.24(13), F.S., as now or hereafter amended. The admissions deposit is waived for those individuals who have provided documentation that they have received an application fee waiver because of economic

need as determined by the College Board, American College Testing Program and the Law School Admissions Council.

(5) Off-campus educational activities – The Board of Trustees will adopt by written resolution fees for off-campus course offerings when the location results in specific identifiable increased costs to the University. These fees will be in addition to the regular tuition and fees charged to students enrolling in these courses on-campus. The additional fees charged are for the purpose of recovering the increased costs resulting from off-campus offerings. The University shall use the additional fees collected to cover the increased cost of these courses and reimburse the appropriate Educational and General Fund, or the other appropriate fund if the costs are incurred in other than Educational and General Funds. “Costs” as used in this Regulation includes any increased costs to the University that are directly related to the delivery of the goods and services. As used herein, “off-campus” refers to locations other than regular main campus, branch campuses and centers.

Specific Authority Board of Governors Regulation Development Procedure Date July 21, 2005, 1001.74(4) FS. Law Implemented Board of Governors Resolution Adopted January 7, 2003, 1001.74(11), 1009.24, FS. History–New 10-6-05, Amended 5-24-07.