

**Florida Agricultural & Mechanical University  
Board of Trustees Policy**

**Board of Trustees Policy Number:**  
**2008-02**

**Date of Adoption/Revision:**  
**June 12, 2008**

<b>Subject</b>	<b>FAMU Assessment Policy</b>
<b>Authority</b>	Section 7(d), Article IX, Florida Constitution; Board of Governors' Resolution adopted January 7, 2003
<b>Applicability</b>	This policy applies to all academic programs, including the general education program and to all administrative and educational support services and operations that support the academic programs.
<b>Purpose</b>	<p>This policy governs assessment at Florida A&amp;M University through:</p> <p>A. <u>Program and service improvement</u> - aimed at making programs/units (academic majors, general education, certification programs, functional units etc.) more effective.</p> <p>B. <u>Accountability</u> - aimed at demonstrating institutional responsiveness to external constituencies by ensuring that students demonstrate basic academic competencies and skills mandated by state and federal legislators.</p> <p>C. <u>Institutional effectiveness</u> - aimed at continuous improvement and demonstrating effectiveness in meeting the University mission as required by accrediting agencies.</p>
<b>Policy</b>	<p>The University recognizes the importance of university-wide assessment activities for continuous improvement and institutional effectiveness. A major goal of assessment at FAMU is to support the University's mission of "Excellence With Caring" and accountability to internal and external stakeholders by emphasizing the importance of systematically planning, implementing, analyzing, documenting, and reflecting on the results to improve student outcomes and support services effectiveness.</p> <p>A. Assessment committees have been established to facilitate the assessment process.</p> <p>B. The assessment system:</p> <ol style="list-style-type: none"> <li>1. assesses student learning in general education;</li> <li>2. assesses student learning in the majors;</li> <li>3. assesses educational support services;</li> </ol>

	<ul style="list-style-type: none"> <li>4. assesses administrative processes;</li> <li>5. is linked to University planning and budgeting; and</li> <li>6. is consistent with statewide and accreditation requirements on assessment.</li> </ul>
<b>Timing of Assessment Activities</b>	An Assessment Calendar is published each year by the Office of University Assessment. Each plan has to be submitted to the appropriate college/school or divisional assessment committee for review and approval before submission to the Office of University Assessment.
<b>Analysis- Interpretation and Reporting of Results</b>	The results of assessment are recorded and shared, as appropriate. Interpretations of data and any actions taken as a result of those interpretations are recorded. All assessment activities are used for improving student learning outcomes and other institutional outcomes over time.