

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Academic and Student Affairs Committee Meeting**  
**Thursday, February 17, 2022**  
**9:30 a.m.**  
**Grand Ballroom**

**Committee Members:** Nicole Washington, Chair  
Ann Marie Cavazos, Michael Dubose, Kristin Harper, David Lawrence,  
Craig Reed, and Carrington Whigham

**AGENDA**

- |      |                                      |                       |
|------|--------------------------------------|-----------------------|
| I.   | Call to Order                        | Trustee Washington    |
| II.  | Roll Call                            | Ms. Valeria Singleton |
| III. | Minutes for December 1, 2021 Meeting | Trustee Washington    |

**ACTION ITEMS**

- |     |   |                      |
|-----|---|----------------------|
| IV. | Academic Calendar (2023 - 2024)               | Dr. Maurice Edington |
| V.  | Sabbatical and Professional Development Leave | Dr. Edington         |
| VI. | Request for Leave Without Pay – Rhoda Cato    | Dr. Edington         |

**INFORMATION ITEMS**

- |       |  |                         |
|-------|--|-------------------------|
| VII.  | Student Affairs Update <ul style="list-style-type: none"><li>• Student Affairs Update<ul style="list-style-type: none"><li>○ Campus Security Update</li></ul></li></ul>  | Dr. William Hudson, Jr. |
| VIII. | Academic Affairs Update <ul style="list-style-type: none"><li>• Academic Affairs Update<ul style="list-style-type: none"><li>○ Spring Semester</li><li>○ Academic Program Prioritization</li><li>○ HelioCampus</li></ul></li><li>• Tenure Upon Appointment</li></ul> | Dr. Edington            |
| IX.   | Adjournment  |                         |

**Academic and Student Affairs Committee**

**Thursday, February 17, 2022**

**Agenda Item: III**

**Subject:** Minutes for December 1, 2021 Meeting

**Proposed Board Action:** In accordance with the Florida Statutes, a governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

**Attachment(s):** Yes

1. Minutes for December 1, 2021

**Academic and Student Affairs Committee Minutes**  
**Trustee Nicole Washington, Chair**  
**December 1, 2021**

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Ann Marie Cavazos, Michael Dubose, Kristin Harper, Craig Reed, Nicole Washington, and Carrington Whigham. A quorum was established.

Trustee Dubose moved to approve the minutes for the meeting on September 16, 2021. The motion was seconded by Trustee Reed and the motion carried.

The Committee recommended approval of the following items:

**Tenure Upon Appointment** - Dr. Edington stated that *Tenure Upon Appointment* is a condition of employment that is offered to a faculty member who has previously held a tenured position. The requests for *Tenure Upon Appointment* are approved by the Provost and/or the President. As a practice, the university-wide tenure and promotion committee completed a courtesy review of the documentation. Prior to the review of the documentation by the university-wide tenure and promotion committee, the documentation was reviewed by the school/college tenure and promotion committee.

The CV for Professor Jeffrey Wilkinson was reviewed for evidence of highly competent teaching, research and other scholarly activities, services, and contributions to the University and to society.

Trustee Dubose moved to approve the Tenure Upon Appointment for Professor Jeffrey Wilkinson. The motion was seconded by Trustee Cavazos and the motion carried.

**Regulation 4.101 (Grading Policies)** - The grading policy (Regulation 4.101) is being revised to clarify the special circumstances for the changes of grades.

- Effective fall 2021 grade changes pertaining to a grade of “I” or “PN” must be submitted by the end of the next term in which the student is enrolled. Any incomplete or not proficient grade that is not changed by the specified time will revert to the grade earned by the student at the time the grade was assigned inclusive of missing assignment(s).
- For student who have not returned after the second semester, any incomplete grade that is not changed within one year of the last day of class in which the course was attempted, will revert to the grade earned inclusive of missing assignment(s) at the time the incomplete was assigned. Prior to fall 2021, the incomplete grade must lapse to “N” (no grade reported).

Trustee Whigham moved to approve the revisions to Regulation 4.101. The motion was seconded by Trustee Reed and the motion carried.

**Student Affairs Updates** – informational updates were provided:

- Dr. William Hudson, Jr., and his team provided updates on recruitment strategies, action plans, enrollment snapshots, and an update on hazing prevention.
- The Office of Undergraduate Admissions and Recruitment are focused on three strategic points of emphasis: (1) increase the number of high ability and high achieving scholars; (2) increase STEM enrollment; and (3) increase transfer student enrollment.
  - Strategic emphasis (1) - The plan is to visit a minimum of 100 high schools and assign a dedicated recruiter to work directly with the director to serve as the high achieving liaison who oversees the application to enrollment phases. In addition, we will host on campus recruitment and yield programs; and build strategic communication specifically targeting this population.
  - Strategic emphasis (2) – There is a concerted effort to increase the number of admits in our STEM programs. The plan is to target STEM Magnet High Schools around the state and country. Through collaboration with the colleges and schools, we will feature various programs during STEM week, virtual recruitment activities, and on campus visits.
  - Strategic emphasis (3) – The plan is to host a “Transfer Students Day” each spring; specifically, targeting transfer students in a more personable way. The team will host weekly “Transfer Talk” sessions with prospective applicants and admitted students.
- As of November 26, the applications for fall 2022 from first time in college (FTIC) and Florida College System (FCS) applicants are exceeding pre-pandemic numbers.
- The final informational update was from Mr. Bryan Smith regarding the hazing prevention initiatives.
  - A review of the enhancements incorporated over the past decade was briefly discussed.
  - Since the last Board meeting, National Hazing Week and National Campus Safety Awareness was recognized. In addition, a virtual hazing seminar for clubs and organizations was conducted on October 18, 2021.
  - Since the inception of the Alivetek online course, there have been 8,114 students to complete the Hazing Prevention 101 course and 1,007 student completed the Fraternity and Sorority Life course.
  - There are no pending investigations.

**Academic Affairs Updates** – The following informational updates were provided:

- Updates on the Licensure Pass Rate Improvement Plan were provided regarding an overview of institutional strategy and approaches for improving student success outcomes:
  - Pre-Enrollment – The strategies discussed: target K-12 and AA transfer student outreach and recruitment; early and ongoing engagement with FAMU undergraduates; expansion of curricular and co-curricular activities for student development; expanded marketing and PR (digital, print, social media, etc.); and increased presence at recruiting events and showcasing of academic program offerings.

**Question:** Does the decline in enrollment for PharmD and Nursing reflect a trend in the industry?

**Response:** We have experienced highs and lows in terms of applicants for the pharmacy program; therefore, graduates will drive the market conditions. The applicant pool nationwide has dropped, so it is a national trend. In addition, another factor that has attributed to the enrollment decline is the explosion of pharmacy schools nationwide and all schools are completing for the same pool of applicants.

**Response:** The decline in enrollment for Nursing is attributed to environmental factors within the school and outside of the school. The admissions for the School of Nursing depend on the number of faculty available to teach and the clinical placement sites. We are in the process of hiring six additional faculty members. However, due to curricular changes and other factors, there are limitations related to physical space. So, this will have an impact on our admissions.

Also, there is a shortage of faculty because traveling nurses can earn almost \$200K a year and work only three days per week which makes it difficult to recruit faculty. Recently, the School of Nursing added a clinical simulation team to help our students meet the clinical time requirements. Simulation cannot be used for everything, but the State of Florida permits 50% of our curriculum to be simulation. In addition, simulation helps with remediation.

Further, Dean Johnson provided an update on the licensure exam scores and the upcoming accreditation visit for February 9 and February 10. The decision will be released in fall 2022. Based on the mock visit, plans of action have been taken to trend the School of Nursing forward.

- Student Preparation for Program Entry – The strategies discussed: raise admission criteria; use diagnostic tools to evaluate applicants; identify deficiencies for remediation; peer mentoring; targeted academic support; accelerated remediation; professional development; and collaboration with STEM feeder programs.
- Program Matriculation – The strategies discussed: short-term efforts to assist students with licensure exam preparation; and faculty-focused initiatives to enhance student instruction and training.
- An update on research activities was provided:
  - During the past two years, we have set records in all of our metrics (awards received, awards submitted, F&A received, and R&D spending) except patents granted. Last year, we set the record with six utility patents and two plant patents.
  - A highlight of the successful FAMU-FSU College of Engineering Crest Center was provided.
  - There was a brief discussion regarding Carnegie Research 1 status by 2020: increase research awards to \$90 million; increase research spending to \$70 million; increase PhDs conferred each year to 40; decrease teach load of research productive faculty by 30% - 50%; and improve research facilities.

There being no further discussion, the meeting was adjourned at 10:10 a.m.

FLORIDA **A&M** UNIVERSITY  
**Board of Trustees**

Respectfully submitted,

Nicole Washington, Committee Chair



**Board of Trustees**

**ACTION ITEM**

**Academic and Student Affairs Committee**

**Thursday, February 17, 2022**

**Agenda Item: IV**

**Subject:** Academic Calendar 2023 - 2024

**Proposed Board Action:** The academic calendar for 2023-2024 is being presented to the Board of Trustees for approval, in accordance with Florida Board of Education Rule 6A-10.019. Additionally, the Board of Governors Regulation 8.001 requires each university to adopt an annual calendar which includes the beginning and ending dates for each semester, the dates for final examinations, and the dates for the issuance of diplomas.

Please note that the beginning and ending dates of each semester, the holidays, and the breaks have been agreed upon by the Calendar Committee, which includes representatives from Florida A&M University, Florida State University, and Tallahassee Community College. The Calendar Committee meets annually to coordinate the calendars of the three educational institutions in Tallahassee.

**Attachment:** Yes

1. Academic Calendar for 2023 - 2024

## ACADEMIC CALENDAR: 2023 -2024

1. Please complete academic class and finals date information below:

Semester	Beginning Date of Classes	Last Day of Classes	Finals	# of Class Instruction Days
Fall 2023	8/28/2023	12/08/2023	December 11-15, 2023	80
Spring 2024	1/08/2024	4/28/2024	April 29 - May 3, 2024	79
Summer 2024 – Term 1 (C)	5/13/2024	8/01/2024	August 1-2, 2024	58
Summer 2024 – Term 2 (A)	5/13/2024	6/20/2024	June 20-21, 2024	29
Summer 2024 – Term 3 (B)	6/24/2024	8/01/2024	August 1-2, 2024	29

2. Does Fall Semester 2023 begin on or within **August 10 – August 31**?

Yes [X]

No [ ]

3. Does Spring Semester 2024 begin on or within **January 2 – January 11**?

Yes [X]

No [ ]

4. Does Summer Semester 2024 begin on or within **May 1 – May 16**?

Yes [X]

No [ ]

If you answered no to question 2-4, please provide a request for exemption to BOG 8.001 with your justification.

*Note:* FAMU has worked to align with area high schools, community college and Florida State University.



**Academic and Student Affairs Committee**

Thursday, February 17, 2022

Agenda Item: V

**Subject:** Sabbatical and Professional Development Leave

**Proposed Board Action:** Four applications for sabbatical leave were submitted for the 2022-2023 academic year. The Sabbatical and Professional Development Leave Committee reviewed the applications and recommended the approval of four applications for sabbatical leave to Provost Maurice Edington and President Larry Robinson. In reviewing the applications, the committee considered the programs and activities to be followed while on leave; the expected increase in value of the employee to the university and to the employee's academic discipline; specific results anticipated from the leave; and any prior leaves that had been provided to the applicant.

**Attachment:** Yes

1. Sabbatical Proposal Summaries

## **Sabbatical and Professional Development Report**

### **Research Project Proposal Summaries**

**Name: Rebecca Sager, CSSAH/Music**

**Faculty Rank: Associate Professor**

**Leave Requested: Two Semesters/Fall – Spring 2023**

**Summary:** Dr. Sager proposes to compose a book about the power of transcendence through music to transform people's lives and societies. The working title for this book project is *The transcendent power of music as we know it: An ethnomusicologist's reflections on why music makes us better people*. This book takes a cognitive approach (uncommon in ethnomusicology) to explain music's transcendent and transformative power. The goal is to empower ethnomusicologists and music activists with information about how music works in the body-mind to better harness music's capacity to positively impact the well-being of individuals and their society.

**Name: Jenelle Robinson, CAFS/Food Science**

**Faculty Rank: Associate Professor**

**Leave Requested: One Semester/Fall 2022**

**Summary:** During her one semester sabbatical, Dr. Robinson's research goal is to broaden her nutrition perspective and to improve cultural relevancy and pedagogy in nutrition education, with special emphasis on including historical and modern contributions of Africa to the field of food nutrition. The educational goals and benefits of this research, include 1) a greater understanding of Africa and the diaspora; 2) enhancement of nutrition content and classroom pedagogy to include African nutrition narratives; and 3) new connections with faculty and community organizations Ghana that will expand FAMU's global reach.

**Name: Terrell Brown, CSSAH/Social Work**

**Faculty Rank: Associate Professor**

**Leave Requested: One Semester/Spring 2023**

**Summary:** Dr. Brown's research focuses on health disparities, particularly on understanding the numerous factors that influence health-promoting behaviors of HIV infected middle-aged African American men and HIV & STD risk factors among vulnerable populations who may be incarcerated, homeless, or mentally ill, and have a particular interest in the role of spirituality and religion on physical and mental health. In general, his research will examine why black men

account for about 70% of the estimated new HIV infections among all blacks. The estimated rate of new HIV infection for black men is more than 4 and a half times as high as that of white men, and almost two and a half times as high as that of Latino men or black women thus making HIV/AIDS research in general, but among Black men specifically, an extremely important and timely area of study.

**Name: Natalie King-Pedroso, CSSAH/English**

**Faculty Rank: Associate Professor**

**Leave Requested: One Semester/Fall 2022**

**Summary:** The focal point of Dr. King-Pedroso's research is the Evergreen Plantation on the west bank of the Mississippi River. She will explore innovative pedagogical approaches to transdisciplinary studies related to the Afro-South and this historical site. Much of her sabbatical will involve the creation of education experiences for university students at Evergreen, which would expose them to Afro-Southern Studies. Her research team will also develop a course that would support illuminating transdisciplinary discussions in classrooms on works by African-American authors from the American South.



**Board of Trustees**

**ACTION ITEM**

**Academic and Student Affairs Committee**

**Thursday, February 17, 2022**

**Agenda Item: VI**

**Subject:** Request for Leave Without Pay – Rhoda Cato

**Proposed Board Action:** In accordance with BOT Policy Number 2005-21, the University will consider requests for unpaid leave of absence from regular employees who have at least one year of continuous service. The University grants leave of absence for the following reasons: parental, medical, educational, military service, and personal.

**Attachments:** No



**Board of Trustees  
INFORMATION ITEM**

**Academic and Student Affairs Committee**

**Thursday, February 17, 2022**

**Agenda Item: VII**

**Subject:** Student Affairs Update

**Background Information and Summary:** An update on the Division of Student Affairs.



**Board of Trustees  
INFORMATION ITEM**

**Academic and Student Affairs Committee**

**Thursday, February 17, 2022**

**Agenda Item: VIII**

**Subject:** Academic Affairs Update

**Background Information and Summary:** An update on the Division of Academic Affairs.