

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Budget, Finance and Facilities Committee Meeting**

Wednesday, June 7, 2023

1:15 p.m.

Location: Grand Ballroom

**Committee Members:** Craig Reed, Chair  
Otis Cliatt, Kelvin Lawson, Belvin Perry, and Kenny Stone

**AGENDA**

- |     |               |              |
|-----|---------------|--------------|
| I.  | Call to Order | Trustee Reed |
| II. | Roll Call     | Ms. Schloss  |

**ACTION ITEMS**

- |       |   |              |
|-------|---|--------------|
| III.  | Minutes from the February 15, 2023 Committee Meeting  | Trustee Reed |
| IV.   | 2023-2024 Preliminary Operating Budget  | Mrs. Brown   |
| V.    | Amendment to BOT Regulation 3.017 – Schedule of Tuition and Fees  | Mrs. Brown   |
| VI.   | 2024-2025 Fixed Capital Outlay Budget: Capital Improvement Plan (CIP)   | Mrs. Brown   |
| VII.  | Continuing Services Vendors   | Mrs. Brown   |
| VIII. | Amendment to BOT Regulation 3.019 – Settlement of Delinquent Accounts;<br>Collection and Returned Check/Electronic Payment Fees;<br>Write-off of Uncollectible Accounts | Mrs. Brown   |

**INFORMATION ITEMS**

- |     |  |                 |
|-----|--|-----------------|
| IX. | Vice President for Finance and Administration’s Report | Mrs. Brown      |
|     | a. Department Spotlight: Budget Office                 |                 |
|     | b. Quarterly Financial Report - Budget to Actuals      |                 |
|     | c. Compensation Study Update (Ella Kiselyuk)           |                 |
|     | d. Master Plan Update (Kendall Jones, Craig Talton)    |                 |
|     | e. Project Updates (Kendall Jones, Craig Talton)       |                 |
|     | f. MWBE Update (Mattie Hood)                           |                 |
| X.  | Stimulus Funding Expenditure Report to Date            | Dr. Erick Akins |
| XI. | Adjournment  | Trustee Reed    |

**Supplemental Document:** List of Contracts over \$100,000

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**  
Wednesday, June 7, 2023  
Agenda Item: III

**Subject:** Minutes from the February 15, 2023 Committee Meeting

**Proposed Board Action:**

In accordance with the Florida Statutes, a governing body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

**Recommendation:** Staff recommends approval of the February 15, 2023 minutes.

**Attachments:** Yes.

1. Budget, Finance and Facilities Committee Meeting Minutes (February 15, 2023)

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Budget, Finance, and Facilities Committee Meeting**  
Trustee Kimberly Moore, Committee Chair  
Wednesday, February 15, 2023 Location: FAMU Grand Ballroom

**MINUTES**

**Committee Members Present:** Kimberly Moore, Otis Cliatt, Kelvin Lawson, Belvin Perry, and Kenny Stone

**Call to Order/Roll Call**

Chair Moore called the meeting to order. Dr. Turner called the roll. A quorum was present.

**ACTION ITEMS**

**Approval of Minutes – December 7, 2022.**

There were no revisions to the minutes.

*The motion to approve this action item was carried.*

**Bragg Memorial Stadium Parking Lot Construction Contract**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval to authorize the President to execute the construction contract for up to \$3,000,000 pending the review from General Counsel. The funding source for construction is reserved funds.

*The motion to approve this action item was carried.*

**Demolition of Gibbs Residence Hall Vendor Contract**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval for the demolition of Gibbs Hall. The existing utilities that service Young and Sampson Hall will be re-routed. VP Brown requests board approval to authorize the President to execute the contract and not exceed \$1.5 million.

*The motion to approve this action item was carried.*

**Sierra-Cedar Contract**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval to enter into an agreement to execute the amendment to the master hosting agreement with chosen vendor, Sierra-Cedar, for a three-year term, not to exceed 7 million dollars. Sierra-Cedar is partnering with AWS(Amazon Web Services), a cloud-based platform.

Questions/Comments re: Sierra-Cedar

- Trustee Dubose asked IT how this fits into the three to five-year plan regarding the IT infrastructure. Response: CIO/VP Seniors responded that it aligns perfectly with the three to five-year plan. The transition to AWS puts the University in a very strong posture for reliability and security.

*The motion to approve this action item was carried.*

**John Wiley & Sons, Inc. Agreement Amendment**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval to execute the contract amendment pending the review from General Counsel. The agreement has a three-year term; however, the amount in year three will increase by 3% or \$195,000.00 which will result in the total contract amount exceeding \$1M.

*The motion to approve this action item was carried.*

**Medical Marijuana Education and Research Initiative Vendor Contracts**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval for two vendor contracts for MMERI. The first contract approval is a one-year renewal with iHeartMedia for a total contract amount of approximately \$4.1 million, pending the review of the General Counsel. The second contract approval is for a multi-year renewal for SVI Learning Mobile LLC. for a total contract amount of approximately 1.9 million dollars, pending the review of the General Counsel. Both contracts exceed the 1 million presidential authority.

Questions/Comments re: MMERI

- Trustee Moore stated that an outside source provides the funding to fund the contract agreements.
- Trustee Lawson stated that iHeartMedia outsources to smaller minority businesses as subcontractors and appears to be in good standing. They are doing exactly what we asked of them at the very beginning.

*The motion to approve this action item was carried.*

**Campus-wide Utility Infrastructure Project Architect/Engineer Contract**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval to authorize the President to execute the Architect/Engineer contracts after the review of the General Counsel.

Questions/Comments re: Campus-wide Utility Infrastructure Project Architect/Engineer Contract

- Trustee Dubose stated that with large contracts, what's the minority participation with large expenditures? It will be helpful moving forward that in our plan we know the direction given around minority and small businesses spending.
- President Robinson stated that we can't specify contracts to go to anyone. The process is a competitive bid, but I'm impressed with the number and percentage of minority and women-owned businesses that have stepped up and taken advantage of providing services supporting the university.

*The motion to approve this action item was carried.*

**Deferred Maintenance/Renovation Projects – Continuing Service Contracts > \$1M**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval to authorize the President to execute contracts and amendments for the six projects identified pending the review of the General Counsel.

Questions/Comments re: Deferred Maintenance/Renovation Projects – Continuing Service Contracts > \$1M

- Trustee Washington asked that we consider when we bring the discrete items we bring them together as a whole to seek and make sure we have allocated and proceeding as we need to with regard to both the deferred maintenance and the expenditure of these funds.
- *Deferred Maintenance Projects:*
  - *SBI South*
  - *Foote-Hillyer*
  - *Ware Rhaney*
  - *Southern Electrical Sub-Station/School of Architecture*
  - *Coleman Library/BL Perry (Re-roofing)*
  - *Dynamic Ceramics Contract Amendment*

*The motion to approve this action item was carried.*

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Accounts Receivables Write-offs**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval of student accounts receivable write-off of \$1.4 million for the fiscal year 2022-23.

*The motion to approve this action item was carried.*

**Surplus Property Write-offs**

Mrs. Brown, VP for Finance and Administration/CFO, requested board approval for the two-year surplus property write-off. The inventory cycle was valued at an acquisition cost of \$70,672.62 with a net book value of \$6,127.25.

*The motion to approve this action item was carried.*

**INFORMATION ITEMS**

**Vice President for Finance and Administration's Report**

**a. Quarterly Financial Report - Budget to Actuals**

VP Brown presented an update of the budget to actuals, comparing the second quarter fiscal years 21-22 to years 22-23. VP Brown reported a few categories with a plus or minus 10% change, and those two will be the focus. The first category is the technology fee. There was a 16% increase attributed to maintenance subscriptions related to items purchased in previous years with stimulus relief funds. The second category is financial aid which saw a 19% increase based on the enrollment of 9,000 to be more reflective of the current enrollment.

Questions/Comments re: Quarterly Financial Report - Budget to Actuals

- a. Trustee Washington asked VP Brown to go in-depth on explaining the technology fee. Is this maintainable and sustainable over the years?

*Response: Ms. Murry stated that VP Seniors saved money from last fiscal year to pay for maintenance for software and equipment that he purchased with HERF dollars. Mrs. Murry noted that technology enhancements would be maintained with the 23-24 budget development, not tech fees.*

**b. Quarterly Spend Report on Selected IT-related Vendors (R. Seniors)**

VP Seniors reported quarter two for selected vendors: Data Set Ready, Presidio, and Signal House. The current spending dollars for the quarter is approximately 3.4 million, and 3.6 million for this fiscal year. IT has completed upgrades in several academic and residential facilities.

**c. Compensation Study Update**

Ms. Ella Kiselyuk reported on the compensation update, informing the board that the Siegel group can move our plans to complete the compensation study by December 2023, initially presented as March 2024. Siegel is ahead of the timeline and is currently in the first phase. Ms. Kiselyuk provided an update on the HR Matters newsletter that provides updates for the University and community.

Questions/Comments re: Compensation Study Update

- a. Trustee Dubose asked about the ratings and the guidelines for the ratings for merit increases and tenure.

*Response: Ms. Kiselyuk stated that Siegel would compare us to other schools similar to our school.*

- b. Trustee Cavasos commented that she wants to thank the team for shortening the timeline of the execution of the study. Trustee Cavasos stated the faculty had expressed their concerns about why the faculty has fifteen contact hours as opposed to the other SUS sister schools with twelve contact hours. The second concern the faculty had was the impact of the contact hours being changed to twelve.

*Response: Ms. Kiselyuk stated that she and Interim Provost Watson would meet regularly to ensure input and provide feedback on the study.*

**d. Project Updates - University Facilities Planning, Construction, and Operations**

- Property – Acquisitions, Construction, and Demolition
  - *VP Brown reported that the University closed on the Citivue Apartments property on February 13, 2023.*
- Deferred Maintenance / Utilities Infrastructure
  - *VP Brown reported on the ongoing and completed activities related to deferred maintenance from the last report.*
- Videoboard Construction / Acquisition
  - *VP Brown reported that Anthony James Partner, LLC, will assist in design and development. The new video board will have a better game fan experience, potential new revenue streams, and curriculum enhancements. VP Brown reported she believes that the video board will be operative for the first home game on September 16, 2023.*

**e. MWBE Update**

VP Brown provided a summary of the year-to-date expenditures associated with minority and women-owned businesses enterprises for fiscal year 22-23. The University has expended \$17.4 million overall. VP Brown stated that the University will continue its efforts to increase supplier engagement and promotion of MWBE businesses. Director Hood reported that the procurement office continues to partner with ITS and update supplier records. Director Hood stated that upcoming activity in the procurement office is scheduled to occur in April.

Questions/Comments re: MWBE Update

- a. Trustee Dubose asked how the pairing process is between a small business and a large/majority business. How is the process working? What can the University do better, move faster or be even more robust?  
*Response: Mr. McLaughlin stated that SBDC prepares workshops, training, and DEI participation.*

**f. Stimulus Funding Expenditure Report to Date**

Dr. Akins presented an update on expenditures, encumbrances, pre-encumbrances, and the impact of stimulus funding.

Questions/Comments re: Stimulus Funding Expenditure Report to Date

- a. Trustee Cavazos asked how was the 3.3 million spent for the College of Law.  
*Response: Dr. Akins stated that money went directly to the student. On average, each student received \$5,000.*
- b. Trustee Dubose asked if there was a plan to disperse to every student and how the allocation was designed. He also asked if this funding is going to be sustainable.  
*Response: Dean Keller reported that there was an application process for students to receive the Covid funds. Dr. Akins stated that this funding is not sustainable.*

**Budget, Finance, and Facilities Committee Action Plan 2022-2023**

Trustee Moore stated that her report is a living report and encouraged the board to review it.

**The meeting adjourned.**

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Report**  
Wednesday, June 7, 2023  
Agenda Item: IV

**Subject:** 2023-2024 Preliminary Operating Budget

**Proposed Board Action:**

Pursuant to Board of Governor’s Regulation 9.007 State University Operating Budgets, the FY2023-2024 Preliminary Operating budget must be approved by the University Board of Trustees (BOT) prior to submission to the Board of Governors. In order to meet reporting requirements established by the State Comptroller for the release of university state appropriations starting July 1, 2023, the preliminary budget is due to the Board of Governors on June 20, 2023.

**Recommendation:** Approval of the 2023-2024 Preliminary Operating Budget

**Attachments:** Yes

1. 2023-2024 Preliminary Operating Budget – Pre-Governor’s Vetoes

**FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY**  
**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**2023-2024 PRELIMINARY OPERATING BUDGET-~~PRE-GOVERNOR'S VEToes~~**  
**SUMMARY SCHEDULE I**

	-----Local Funds <sup>4</sup> -----								Summary Totals
	Education & General <sup>1</sup>	Contracts & Grants <sup>2</sup>	Auxiliaries <sup>3</sup>	Student Activities	Student Financial Aid	Concessions	Intercollegiate Athletics	Technology Fee	
1 Beginning Fund Balance :	\$ -	\$ -	\$ 67,437,629	\$ 595,642	\$ 15,734,285	\$ 1,461,992	\$ -	\$ 1,289,899	\$ 86,519,447
2									
3 <b>Receipts/Revenues</b>									
4 General Revenue	\$ 78,628,540								\$ 78,628,540
5 Lottery	\$ 33,427,132								\$ 33,427,132
6 Student Tuition	\$ 67,801,614								\$ 67,801,614
7 Phosphate Research									\$ -
9 Other U.S. Grants		\$ 63,208,707							\$ 63,208,707
10 City or County Grants									\$ -
11 State Grants		\$ 5,487,471			\$ 3,800,000				\$ 9,287,471
12 Other Grants and Donations					\$ 38,000,000		\$ 450,000		\$ 38,450,000
13 Donations / Contrib. Given to the State									\$ -
14 Sales of Goods / Services			\$ 52,262,083				\$ 5,422,000		\$ 57,684,083
15 Sales of Data Processing Services									\$ -
16 Fees			\$ 10,089,486	\$ 3,586,100			\$ 4,200,000	\$ 1,200,000	\$ 19,075,586
17 Miscellaneous Receipts			\$ 3,629,311		\$ 1,839,973				\$ 5,469,284
18 Rent									\$ -
19 Concessions									\$ -
20 Assessments / Services									\$ -
21 Other Receipts / Revenues <sup>6</sup>			\$ 6,242,416						\$ 6,242,416
22 Subtotal:	\$ 179,857,286	\$ 68,696,178	\$ 72,223,296	\$ 3,586,100	\$ 43,639,973	\$ -	\$ 10,072,000	\$ 1,200,000	\$ 379,274,833
23 Transfers In			\$ -			\$ 228,368			\$ 228,368
24 Total - Receipts / Revenues:	\$ 179,857,286	\$ 68,696,178	\$ 72,223,296	\$ 3,586,100	\$ 43,639,973	\$ 228,368	\$ 10,072,000	\$ 1,200,000	\$ 379,503,201
25									
26 <b>Operating Expenditures</b>									
27 Salaries and Benefits	\$ 149,373,274	\$ 26,532,517	\$ 12,192,855	\$ 307,723	\$ 393,018		\$ 4,125,199		\$ 192,924,586
28 Other Personal Services	\$ 5,140,796	\$ 9,027,615	\$ 3,566,469	\$ 426,860	\$ 1,039,179		\$ 550,000		\$ 19,750,919
29 Expenses	\$ 18,849,109	\$ 26,297,505	\$ 38,372,011	\$ 1,175,081	\$ 42,373,500	\$ 250,000	\$ 2,996,801	\$ 1,250,000	\$ 131,564,007
30 Operating Capital Outlay	\$ 210,881	\$ 1,329,159	\$ 415,316		\$ 25,000			\$ 25,000	\$ 2,005,356
31 Risk Management	\$ 1,510,179								\$ 1,510,179
32 Financial Aid									\$ -
33 Scholarships	\$ 624,417						\$ 2,200,000		\$ 2,824,417
34 Waivers	\$ 130,838								\$ 130,838
35 Finance Expense	\$ 1,514,846								\$ 1,514,846
36 Debt Service									\$ -
37 Salary Incentive Payments									\$ -
38 Law Enforcement Incentive Payments	\$ 14,799								\$ 14,799
39 Library Resources	\$ 2,323,446								\$ 2,323,446
40 Institute of Government									\$ -
41 Regional Data Centers - SUS									\$ -
42 Black Male Explorers Program	\$ 164,701								\$ 164,701
43 Phosphate Research									\$ -
44 Other Operating Category (Provide Details)									\$ -
45 Total Operating Expenditures :	\$ 179,857,286	\$ 63,186,796	\$ 54,546,651	\$ 1,909,664	\$ 43,830,697	\$ 250,000	\$ 9,872,000	\$ 1,275,000	\$ 354,728,094

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**FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY**  
**STATE UNIVERSITY SYSTEM OF FLORIDA**  
**2023-2024 PRELIMINARY OPERATING BUDGET-PRE-GOVERNOR'S VETOES**  
**SUMMARY SCHEDULE I**

	Education & General <sup>1</sup>	Contracts & Grants <sup>2</sup>	Auxiliaries <sup>3</sup>	-----Local Funds <sup>4</sup> -----						Summary Totals
				Student Activities	Student Financial Aid	Concessions	Intercollegiate Athletics	Technology Fee		
47 <b>Non-Operating Expenditures</b> (* Amounts provided as provisional estimates pending final approval and certification of Carryforward Spending Plan and Fixed Capital Outlay Budget at a later date)										
48 * Carryforward (From Prior Period Funds)	\$ -									\$ -
49 * Fixed Capital Outlay										\$ -
50 Transfers Out <sup>8</sup>		\$ 3,950,787	\$ 11,501,125	\$ 1,575,541	\$ -	\$ -	\$ -	\$ 56,100		\$ 17,083,553
51 Other <sup>7</sup>									\$ -	\$ -
52 <b>Total Non-Operating Expenditures :</b>	\$ -	\$ 3,950,787	\$ 11,501,125	\$ 1,575,541	\$ -	\$ -	\$ -	\$ 56,100		\$ 17,083,553
53										
54 <b>Ending Fund Balance :</b>	\$ -	\$ 1,558,595	\$ 73,613,149	\$ 696,537	\$ 15,543,561	\$ 1,440,360	\$ 200,000	\$ 1,158,799		\$ 94,211,001
55										
56 <b>Fund Balance Increase / Decrease :</b>	\$ -	\$ 1,558,595	\$ 6,175,520	\$ 100,895	\$ (190,724)	\$ (21,632)	\$ 200,000	\$ (131,100)		\$ 7,691,554
57 <b>Fund Balance Percentage Change :</b>	#DIV/0!	#DIV/0!	9.16%	16.94%	-1.21%	-1.48%	#DIV/0!	-10.16%		8.89%

1. The Education and General budget funds the general instruction, research, and public service operations of the universities. Universities have accumulated ending fund balances for activities such as the implementation and maintenance of Enterprise Resource Program systems, contingency for unfunded enrollment growth, potential budget reductions, anticipated increases in utilities, and prior year encumbrances (recorded, estimated liability at year-end for ordered or received goods or services), and compliance with Section 1011.45 F.S. on maintaining a 7% reserve.
2. The Contracts and Grants budget contains activities in support of research, public service, and training. Large fund balances are due to the timing of receipt of Federal contracts or grants.
3. Auxiliaries are ancillary support units on each university campus. Some of the major activities include housing, food services, book stores, student health centers, facilities management, and computer support. Ending fund balances includes financial activities such as debt service payments, reserve, repair and replacement reserves for future maintenance costs, construction/renovation of auxiliary facilities, and prior year encumbrances.
4. Local funds include the following university activities:
  - a. Student Activities - Supported primarily by the student activity and service fee and funds operations of the student government, cultural events, organizations, and intramural/club sports.
  - b. Financial Aid - This activity represents the financial aid amounts for which the university is fiscally responsible. Examples include: student financial aid fee, bright futures, federal grants, college work study, and scholarships. The ending fund balance represents a timing difference between the receipts of funds and disbursement to the students.
  - c. Concessions - These resources are generated from various vending machines located on the university campuses.
  - d. Athletics - Revenues are primarily derived from the student athletic fee, ticket sales, and sales of goods. Sufficient fund balances are maintained to provide the necessary support for ongoing athletic activities.
  - e. Technology fee - Collections are used to enhance instructional technology resources for students and faculty.
  - f. Self-Insurance Program - These programs are directed by the respective self-insurance councils and the captive insurance companies (These companies underwrite the risks of its owner and the owner's affiliates.). These activities are supported by premiums charged to the insured individuals and entities (primarily medical faculty and institutions).
  - g. Board-Approved Fees - Student fees proposed by each university and authorized by the Board of Governors to address specific student-based needs not addressed through another service or fee.
5. Faculty Practice - The Faculty Practice Plan collects and distributes income from faculty billings for patient services provided in conjunction with state university medical school programs.
6. Other Receipts/Revenues includes categories such as interest, penalties, refunds, admissions, fines, taxes, etc.
7. Other Non-Operating Expenditures includes categories such as refunds, payment of sales taxes, or indirect costs.

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: V

**Subject:** Amendment to BOT Regulation 3.017, Schedule of Tuition and Fees

**Proposed Board Action:**

The amendment to this Regulation increases the 2023-24 repeat course fee rate from \$189.74 to \$204.65 as mandated by the State University System (SUS) of Florida Board of Governors. The increase from 2022-23 is \$14.91. The increased surcharge for FY24 is driven by a 5% increase in estimated system expenditures over the prior year as well as a decrease in the number of estimated 2022-23 undergraduate student credit hours when compared with the previous year.

**Recommendation:** Approval of the amendment to BOT Regulation 3.017 – Schedule of Tuition and Fees.

**Attachments:** Yes.

1. Markup of Proposed BOT Regulation 3.017 – Schedule of Tuition and Fees

## **Regulations of Florida A&M University**



### **3.017 Schedule of Tuition and Fees.**

(1) Tuition shall be defined as the basic fee charged to a student for instruction provided by the University. A charge for any other purpose shall not be included within this fee.

(a) Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who qualifies as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:

1. Matriculation Fee;
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Health Fee;
5. Transportation Access Fee;
6. Athletic Fee;
7. Activity and Service Fee;
8. Technology Fee; and
9. Tuition Differential.

(b) Non-Resident tuition and fees, comprised of the following, shall be defined as the fees charged an enrolled student who does not qualify as a Florida resident as defined in Section 1009.21, F.S., and Board of Governors Regulation 7.005:

1. Matriculation Fee;
2. Non-Resident Fee;
3. Student Financial Aid Fee;
4. Non-Resident Student Financial Aid Fee;
5. Capital Improvement Trust Fund Fee;
6. Health Fee;
7. Transportation Access Fee;

- 8. Athletic Fee;
- 9. Activity and Fee;
- 10. Technology Fee; and
- 11. Tuition Differential.

- (2) Registration shall be defined as consisting of two components:
  - (a) Formal selection of one or more credit courses approved and scheduled by the University; and
  - (b) Tuition and fee payment, partial or otherwise, or other appropriate arrangements for tuition and fee payment (deferment or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period.
- (3) Tuition and fee liability shall be defined as the liability for the payment of tuition and fees incurred at the point at which the student has completed registration, as defined above.
- (4) The following tuition and fees shall be levied and collected effective fall semester 2021 for each student regularly enrolled, unless provided otherwise by law or in this chapter.
  - (a) Students shall be assessed the following fees per credit hour:

<b>Fees</b>	<b>Under-</b>		
	<b>Graduate</b>	<b>Graduate</b>	<b>Law</b>
	\$	\$	\$
Resident Tuition	105.07	334.13	379.76
Tuition Waiver	-1.75		
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	16.97	16.97	16.97
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	2.16	13.70	15.98
Health Fee	6.91	6.91	6.91
<b>Total Resident Tuition and Fees</b>	<b>151.78</b>	<b>405.67</b>	<b>455.86</b>

Fees	Under-	Graduate	Law
	\$	\$	\$
Non-Resident Tuition	105.07	334.13	379.76
Tuition Waiver	-1.75		
Financial Aid Fee	5.16	16.70	18.98
Capital Improvement Trust Fund Fee	6.76	6.76	6.76
Athletic Fee	16.97	16.97	16.97
Activity and Service Fee	10.50	10.50	10.50
Technology Fee	2.16	13.70	15.98
Health Fee	6.91	6.91	6.91
Non-Resident Fee	379.07	587.02	611.46
Non-Resident Financial Aid Fee	18.95	29.35	30.57
<b>Total Non-Resident Tuition and Fees</b>	<b>549.80</b>	<b>1,022.04</b>	<b>1,097.89</b>

(b) Students shall be assessed the following other fees:

1. **Material and Supplies Fees** – Students shall be assessed a range of \$15.00 to \$300.00 per course for certain courses.
2. **Orientation Fee** – Students who are enrolled for the first time shall be assessed a \$35.00 orientation fee.
3. **Late Registration Fee** – Students who fail to finalize registration during the regular registration period shall be assessed a late registration fee of \$100.00.
4. **Late Payment Fee** – Students who fail to pay tuition or make appropriate arrangements for payment (deferment or third-party billing) by the deadline set by the University shall be assessed a late payment fee of \$100.00.
5. **I.D. Card** – Students shall be assessed a \$5.00 identification card fee per semester, excluding the summer semester.
6. **Repeat Course Fee** – Students shall be assessed an additional charge of ~~\$189.7476~~ \$204.65 for regular courses taken more than twice.
7. **Transportation and Access Fee** - Students shall be assessed a transportation and access fee of \$65.00 for the fall semester, \$65.00 for the spring semester, and \$33.00 for the summer semester.

8. **Tuition Differential** - Undergraduate students whose date of enrollment was on or after July 1, 2007 will be assessed an additional tuition differential of \$36.38 per credit hour. Students enrolled prior to July 1, 2007, and who fail to maintain continuous enrollment will also be assessed this tuition differential. Students having prepaid contracts which were in effect on July 1, 2007, and which remain in effect, are exempt from this additional tuition differential.
- (c) The health fee will be expended in accordance with FAMU Regulation 2.008, unless provided otherwise by law.
  - (d) The transportation access fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to providing traffic and parking services to the University community unless provided otherwise by law.
  - (e) The athletic fee will be used to cover the costs of operational expenses, personnel, general programs and other services related to the University's Intercollegiate Athletics program unless provided otherwise by law.
  - (f) The activity and service fee will be allocated and expended in accordance with Section 1009.24 (10), Florida Statutes.

*Specific Authority: Board of Governors Regulation Development Procedure Dated July 21, 2005. Law Implemented: General Appropriations Act FY 2013-2014, Board of Governors Regulations 1.001 and 7.005; Sections 1009.01, 1009.21, 1009.24, 1009.28, 1009.285, FS. History-Amended 6-29-06, 7-11-07, 12-04-07, 10-28-08, 5-26-09, 6-24-09, 07-1-10, 08-08-11, 08-01-12, 08-08-13, 7-23-15, 7-12-17; Technical Amendment 8-23-19, 7-16-21, 7-22, 5-10-23*

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**  
Wednesday, June 7, 2023  
Agenda Item: VI

**Subject:** 2024-2025 Fixed Capital Outlay Budget: Capital Improvement Plan

**Proposed Board Action:**

Approval of Five-Year Capital Improvement Plan

Each year all State University System (SUS) Universities are required to prepare and submit their Five-Year Capital Improvement Plan (CIP) requests. These requests for academic facilities should be consistent with the findings of the University's Educational Plant Survey and the Master Plan.

The CIP projects requested for FY2024-25 are listed in order of priority. The CIP due date to the Board of Governors is July 1, 2023.

**Recommendation:** Approval of the 2024-2025 Fixed Capital Outlay Budget: Capital Improvement Plan.

**Attachments:** Yes.

1. 2024-25 Five-Year Capital Improvement Plan

# Approval of 2024-25 Five-year Capital Improvement Plan

University Florida A&M University

Contact: Mr. Craig Talton  
(name)

(850) 412-7509  
(phone)

[craig.talton@famu.edu](mailto:craig.talton@famu.edu)  
(email)

Priority No.	Project Title	Total Supplemental (Non PECO) funding	Total Prior PECO Funding	Projected Annual PECO Funding Requested					Programs to Benefit from Project	Net Assignable Sq. Ft. (NASF)	Gross Sq. Ft. (GSF)	Total Project Cost	Project Cost Per GSF	EPS Recommendation Date & Rec. # <sup>(1)</sup>
				FY24-25	FY25-26	FY26-27	FY27-28	FY28-29						
1	Chemical and Biological Research Laboratory Center			\$ 1,428,879	\$ 22,967,361	\$ 3,959,972	\$ -	\$ -	Chem./Pharm./Biology	21,536	34,458	\$ 28,356,212	\$ 822.92	6/3/2021 4.1/3.1
2	Howard Hall			\$ 1,579,031	\$ 9,268,658	\$ 2,740,183	\$ -	\$ -	Army ROTC	9,054	14,486	\$ 13,587,872	\$ 938.00	6/3/2021 6.1/7.2
3	School of Business and Industry South			\$ 1,894,472	\$ 23,675,529	\$ 2,400,000	\$ -	\$ -	Business/ Industry	26,453	42,325	\$ 27,970,001	\$ 660.84	6/3/2021 4.2
4	Benjamin Banneker Complex Demolition			\$ 8,716,660	\$ -	\$ -	\$ -	\$ -	Eng. Tech/ Social Work	50,353	80,564	\$ 8,716,660	\$ 108.20	6/3/2021 7.9-7.12
5	Perry-Paige			\$ 1,645,546	\$ 9,674,069	\$ -	\$ -	\$ -	Agriculture/Navy/Food Science	12,543	20,069	\$ 11,319,615	\$ 564.03	6/3/2021 4.3
6	Dyson Pharmacy Building Demolition			\$ 785,954	\$ 3,450,000	\$ -	\$ -	\$ -	Chem./Pharm./Biology	33,509	53,614	\$ 4,235,954	\$ 79.01	6/3/2021 7.8
7	FAMU-FSU College of Engineering Bldg. C			\$ -	\$ 20,100,000	\$ 97,000,000	\$ -	\$ -	Engineering	121,000	184,867	\$ 117,100,000	\$ 633.43	9/1/2017; 3.1
8	Old DRS High School Gym/ Transitional Classrooms/ Offices Demolition			\$ 3,379,121	\$ -	\$ -	\$ -	\$ -	Transitional Space	22,710	36,336	\$ 3,379,121	\$ 93.00	6/3/2021 7.3-7.7
9	Land Acquisition			\$ 7,592,000	\$ 8,470,000	\$ 5,870,000	\$ 5,870,000	\$ -	N/A	N/A	N/A	\$ 27,802,000	N/A	6/3/2021 2.1
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		
												\$ -		

\*Howard Hall may be removed based on future allocation

\*FAMU-FSU COE totals will change once information is provided by FSU

1) An EPS recommendation is required per s. 1013.31 and s. 1001.706(12) if no prior PECO trust fund appropriation received. If the project has received non-PECO appropriation(s) and an EPS Recommendation is not applicable, please cite the General Appropriations Act (GAA) FY and the (\$) amount(s) appropriated, for reference.



FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: VII

**Subject:** Continuing Services Vendors

**Proposed Board Action:**

The goal was to select five (5) firms for the (Civil, Mechanical-Electrical-Plumbing, and Construction Management) categories and nine (9) firms for the (Architect) category. An additional two (2) firms were selected for (Environmental and Geotechnical), two (2) each for (Landscape Architect and Structural Engineering), and one (1) each for (Roofing, Signage, and Technology) categories.

Per the Florida Statutes 287.055(2)(g):

A “continuing contract” is a contract for professional services entered into in accordance with all the procedures of this act between an agency and a firm whereby the firm provides professional services to the agency for projects in which the estimated construction cost of each individual project under the contract does not exceed \$4 million, for study activity if the fee for professional services for each individual study under the contract does not exceed \$500,000, or for work of a specified nature as outlined in the contract required by the agency, with the contract being for a fixed term or with no time limitation except that the contract must provide a termination clause. Firms providing professional services under continuing contracts shall not be required to bid against one another.

The terms of these agreements are for an initial period of one year. The University has the option to renew these agreements upon written notice for one (1) additional year up to a total of two (2) additional years.

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: VII cont'd

**Process for Procurement:**

1. The RFQ was posted on March 15, 2023, and submittals were due on March 29, 2023.

a) A selection committee consisting of 5 members was established to evaluate the responses and make recommendations based on the pre-established selection criteria:

- Past Performance
- Experience and Ability
- Design Ability
- Minority Business Enterprise (MBE) Credit
- Work in Progress
- SUS Work

As a result of the selection committee members completing the review process, the following firms are being recommended for continuing services agreements based on their overall scores and rankings.

**Recommendation:** The Board of Trustees approves the selection of proposed Continuing Services vendors and authorizes the President to execute the necessary contracts and agreements. These contracts will be executed after the Board's approval and review and comments by the Office of General Counsel.

**Attachments:** Yes.

1. Proposed Continuing Services Vendors

<b>PROPOSED CONTINUING SERVICES VENDORS</b>	
<b>Name of Vendor</b>	<b>Category</b>
EMI Architects	Professional <u>Architectural</u> Continuing Services
Clemons, Rutherford & Associates	
Fitzgerald Collaborative Inc. (MBE)	
Hoy + Stark Architects	
MLD Architects	
JRA Architects, Inc. (JRA)	
DAG Architects	
BKJ Architecture (WMBE)	
Gilchrist Ross Crowe Architects (GRC)	
Kimley Horn	Professional <u>Civil</u> Continuing Services
George & Associates	
Pinnacle Engineering Group	Professional <u>Mechanical-</u> <u>Electrical-Plumbing</u> <u>(MEP)</u> Continuing Services
FSM Engineering, LLC	
H2 Engineering, Inc.	
Volt Air (MBE)	
Allstate Construction Inc.	Professional <u>Construction</u> <u>Management</u> Continuing Services
RAM Construction and Development	
Mad Dog Construction	
One Day Came (MBE)	
Arris General Contractors, Inc. (MBE)	
Terracon	Professional <u>Environmental</u> <u>and Geotechnical</u> Continuing Services
Ardaman & Associates	
Kimley Horn	Professional <u>Landscape</u> <u>Architect</u> Continuing Services
Marquis Latimer + Halback Landscape Architecture Planning	
Barkley Consulting Engineering, Inc.	Professional <u>Structural</u> Continuing Services
Johnson and Milner Engineering, Inc. (MBE)	

<b>PROPOSED SERVICES VENDORS</b>	
<b>Name of Vendor</b>	<b>Category</b>
Garland/DBS, Inc.	Professional <u>Roofing</u> Continuing Services
Apogee Signs	Professional <u>Signage</u> Continuing Services
Volt Air (MBE)	Professional <u>Technology</u> Continuing Services

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
ACTION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: VIII

**Subject:** Amendment to BOT Regulation 3.019, Settlement of Delinquent Accounts; Collection and Returned Check/Electronic Payments; Write-off of Uncollectible Accounts

**Proposed Board Action:**

The amendment to this Regulation updates the language in accordance with the Florida Board of Governors Regulation 7.002 Tuition and Fee Assessment, Collection, Accounting and Remittance. This update inserts statutory language and consequences for returned checks. This update clarifies and inserts the consequences for delinquent accounts as it relates to receipt of diplomas, registration, and receipt of transcripts. It also updates statutory language related to the receipt of dishonored checks from vendors and other parties. These updates are made to comply with BOG Regulations, codifies statutory requirements and University practices and place constituents on notice about the consequences of delinquent accounts.

**Recommendation:** Approval of the amendment to BOT Regulation 3.019 (Settlement of Delinquent Accounts; Collection and Returned Check/Electronic Payments; Write-off of Uncollectible Accounts) for notice and adoption after the expiration of the thirty (30) day notice period, provided there are no public comments, in accordance with the Florida Board of Governors' Regulation Development Procedure

**Attachments:** Yes.

1. Markup of Proposed BOT Regulation 3.019 Settlement of Delinquent Accounts; Collection and Returned Check/Electronic Payments; Write-off of Uncollectible Accounts

## Regulations of



### Florida A&M University

#### **3.019 Settlement of Delinquent Accounts; Collection and Returned Check/Electronic Payment Fees; Write-off of Uncollectible Accounts.**

(a) The University shall use due diligence and make every effort in the collection of all accounts owed to the University by employees, students, vendors and other parties.

(b) In accordance with Section 1010.03, Florida Statutes, the University may also implement set-off procedures, payroll deductions and restrictions on access to diplomas, transcripts and other resources and services of the University to collect delinquent accounts. The University President or President's designee is authorized to establish procedures governing the provisions herein.

(c) Returned Check/Electronic Payment Fee ~~\_\_\_\_\_~~

\_\_\_\_\_ (1) When a check or electronic payment (the making, drawing, uttering, or delivery of a check, draft, or order) is returned uncollected for any fee, tuition, service or item provided by the University ~~and is not redeemed within seven (7) days, it is~~ may be considered to be a delinquent account with the University.

\_\_\_\_\_ (2) Pursuant to Section 832.07, Florida Statutes, employees, students, vendors and other parties will have 15 days from the date of the notice, to submit payment of the full amount of the returned check plus a service charge of \$25, if the face value does not exceed \$50; \$30, if the face value exceeds \$50 but does not exceed \$300; \$40, if the face value exceeds \$300; or an amount of up to 5 percent (5%) of the face amount of the check, whichever is greater. Unless the due amount is paid in full within the time specified above, the University may turn over the dishonored check and all other available information relating to this incident to the state attorney for criminal prosecution.

~~\_\_\_\_\_ a minimum service charge of \$25.00 will be charged for a returned check/electronic payment up to \$50.00. Thirty (\$30.00) dollars will be charged if the returned check/electronic payment is greater than \$50.00 but less than \$300.00, and \$40.00 or 5 percent (5%) of the face amount of the check will be charged for returned checks/electronic payments of \$300.00 or more~~

(3) All payments for returned checks/electronic payments shall be remitted by cash, money order or cashier's check only.

(d) Employees. ~~-~~ If an employee owes the University \$.01 or more for any delinquent account, returned check/electronic payment or overpayment, after reasonable collection efforts have failed, the employee's wages are subject to set-off procedures or payroll deduction until the debt has been paid ~~in~~ full as well as other collections efforts authorized by law and University regulations.

(e) Students.

(1) ~~-~~ If a student owes the University \$.01 or more for any delinquent account, returned check/electronic payment or collection fee, the student's ability to ~~register for classes or receive transcripts or~~ receive diplomas will be suspended until the debt has been paid in full, unless otherwise approved by the President or President's designee.

(2) If a student owes the University for any delinquent account, returned check/electronic payment or collection fee, the student's ability to register for classes will be suspended until the debt has been paid in full or arrangements for payment have been made, unless otherwise approved by the President or President's designee.

(3) If a student owes the University \$500.00 or more for any delinquent account, returned check/electronic payment or collection fee, the student's ability to receive transcripts will be suspended until the debt has been paid in full, unless otherwise approved by the President or President's designee.

(f) Vendors and Other Parties. Unless the amount owed is paid in full within the time specified in paragraph (c)(2), the University may turn over the dishonored check and all other available information relating to this incident to the state attorney for criminal prosecution. In addition, the vendor or other party may be additionally liable in a civil action for triple the amount of the check, but in no case less than \$50, together with the amount of the check, a service charge, court costs, reasonable attorney fees, and incurred bank fees, as provided in Section 68.065, Florida Statutes.

(fg) Collections.

(1) The University may also employ the services of a collection agency when deemed advisable in collecting delinquent accounts or after reasonable efforts to collect the delinquent account have been exhausted.

~~(2) (g) Collection Fee.~~ -- If any delinquent account is sent to a collection agency, collection costs will be assessed for the collection agency fees and added to the outstanding balance. In addition, the University shall assess a charge representing the reasonable cost of collection efforts to effect payment for overdue student loan accounts.

~~(h) The University reserves the right to require all delinquent accounts and collection fees to be paid by cash, money order or cashier's check.~~

(i) The University President may write-off or settle any uncollectible accounts owed to the University after all reasonable and lawful collection attempts have failed. All or a portion of late charges and/or collection costs may at the discretion of the University President be waived on institutional student loans if the borrower makes a lump sum payment of the entire amount of outstanding principal and interest to settle an account.

*Specific Authority: Article IX, Section 7(c), Florida Constitution, BOG Regulation 1.001 Board of Governors Regulation Development Procedure dated July 21, 2005, 1001.74(4) FS. Law Implemented Board of Governors Resolution Adopted January 7, 2003, 17.04, Sections 68.065, 832.07, 1001.74(11), (19), 1009.24, 1010.03 FS. History—New 5 -24 -07, Amended 7-xx-23.*



FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
INFORMATION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: IX

**Subject:** Vice President for Finance and Administration's Report

**Background Information and Summary:**

Mrs. Rebecca Brown, Vice President for Finance and Administration / CFO will provide information on the following items:

- a. Department Spotlight: Budget Office
- b. Quarterly Financial Report - Budget to Actuals
- c. Compensation Study Update
- d. Master Plan Update
- e. Project Updates
- f. MWBE Update

**Attachments:** Yes, for each item listed documents are provided.

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Item IX(a): Department Spotlight**

<b>F&amp;A Department Name:</b>	Budget Office
<b>Campus Office Location:</b>	Foote-Hilyer Administration Center Suite G9
<b>Number of Employees:</b>	5
<b>General Responsibilities / Areas of Oversight:</b>	<ol style="list-style-type: none"> <li>1. Developing an annual plan for the allocation of all university resources as approved by the President.</li> <li>2. Assisting in preparation of the annual Legislative Budget Request pursuant to the Board of Governors Policy Guidelines, the Board of Trustees priorities and the strategic priorities established by the President and Leadership Team.</li> <li>3. Reviewing and analyzing budget transfers to ensure compliance with University and State guidelines.</li> <li>4. Preparation of various reports that are submitted to the Board of Governors, the Board of Trustees, the University Budget and Planning Council and other agencies related to the University's budget.</li> <li>5. Serving as staff to the University Budget and Planning Council.</li> <li>6. Monitoring budget, revenue and expenditures.</li> <li>7. Maintaining Education and General (E&amp;G) and Non-E&amp;G Rate and Salary Budgets</li> <li>8. Meeting quarterly with the fiscal representatives to review revenues and expenditures and discuss other fiscal opportunities.</li> </ol>
<b>Featured Project / Activity:</b>	<p>Great Things are Happening in the University Budget Office, we are focused on leveraging technology to become more efficient and effective for our customers.</p> <ol style="list-style-type: none"> <li>1. 5+ Years of Successful University Balanced Budget</li> <li>2. 5+ Years of Successful Athletic Budget Management</li> <li>3. Position Management Setup Changes to Reduce Department Document Errors from 11% to 1%</li> <li>4. Improved Annual Budget Allocation Process from 7 Days to 4 Hours</li> <li>5. Website Updated (i.e. more user-friendly; easy access to information; simplified forms for budget transfers/amendments)</li> <li>6. Uploaded Budget Amendment to iRattler to Reduce Manual Processing and Retention of Paper Documentation</li> <li>7. Service Delivery within 2 Business Days of Document Received for Processing</li> </ol>

# FLORIDA A&M UNIVERSITY

## Board of Trustees

### Item IX(b): Quarterly Financial Report – Budget to Actuals

**FLORIDA A&M UNIVERSITY**  
Financial Status FY22-23 Quarter 3

**FLORIDA A&M UNIVERSITY**  
Financial Status FY21-22 Quarter 3

Fund Name	Approved Budget	Encumbrances and Expenditures	Budget Status	Percent of Budget Expended	FY2021-22 Approved Budget	Encumbrances and Expenditures	Budget Status	Percent of Budget Expended	
	-1-	PeopleSoft as of 03/31/23 -2-	(Over) Under -3-	% -4-		PeopleSoft as of 03/31/22 -2-	(Over) Under -3-	% -4-	
<b>Education and General</b>					<b>Education and General</b>				
101 General Revenue	\$ 96,310,723	\$ 115,008,999	\$ (18,698,276)		\$ 96,905,897	\$ 115,158,608	\$ (18,252,711)		
102 Tuition and Student Fees	67,801,614	5,594,608	\$ 62,207,006		67,801,614	47,578,348	\$ 20,223,266		
104 Educational Enhancement (Lottery)	33,427,132	32,433,863	\$ 993,269		26,908,721	-	\$ 26,908,721		
<b>Total Educational and General</b>	<b>\$ 197,539,469</b>	<b>\$ 153,037,470</b>	<b>\$ 44,501,999</b>	<b>77%</b>	<b>\$ 191,616,232</b>	<b>\$ 162,736,956</b>	<b>\$ 28,879,276</b>	<b>85%</b>	
<b>Auxiliary Enterprises</b>					<b>Auxiliary Enterprises</b>				
					21,042,350	12,740,012	\$ 8,302,338		
110 Housing Trust Fund	22,305,131	14,472,454	\$ 7,832,677		27,769,758	14,256,927	\$ 13,512,831		
116 Auxiliary Trust Fund	43,743,816	20,240,033	\$ 23,503,783		-	-	\$ -		
603 Auxiliary R&R Fund	700,000	400,434	\$ 299,566		3,233,187	1,934,806	\$ 1,298,381		
701 Housing Debt Service	-	-	\$ -		-	-	\$ -		
<b>Total Auxiliary Enterprises</b>	<b>\$ 66,748,947</b>	<b>\$ 35,112,921</b>	<b>\$ 31,636,026</b>	<b>53%</b>	<b>\$ 52,045,295</b>	<b>\$ 28,931,745</b>	<b>\$ 23,113,550</b>	<b>56%</b>	
<b>Total Intercollegiate Athletics</b>	<b>\$ 10,668,256</b>	<b>\$ 9,537,333</b>	<b>\$ 1,130,923</b>	<b>89%</b>	<b>\$ 10,500,808</b>	<b>\$ 10,274,193</b>	<b>\$ 226,615</b>	<b>98%</b>	
<b>Total Concessions</b>	<b>\$ 297,880</b>	<b>\$ 130,467</b>	<b>\$ 167,413</b>	<b>44%</b>	<b>\$ 67,670</b>	<b>\$ 20,068</b>	<b>\$ 47,602</b>	<b>30%</b>	
<b>Total Technology Fee</b>	<b>\$ 1,000,000</b>	<b>\$ 807,736</b>	<b>\$ 192,264</b>	<b>81%</b>	<b>\$ 1,200,000</b>	<b>\$ 242,412</b>	<b>\$ 957,588</b>	<b>20%</b>	
<b>Student Activities</b>					<b>Student Activities</b>				
117 Late Registration Fee (480910)	89,552	60,377	\$ 29,175		122,500	75,660	\$ 46,840		
117 Orientation Fee (482000)	583,962	541,784	\$ 42,178		124,123	111,692	\$ 12,431		
117 Student Activities- Activities and Services Fee (43 Series)	2,562,046	2,145,051	\$ 416,995		2,815,163	2,293,843	\$ 521,320		
<b>Total Student Activities</b>	<b>\$ 3,235,560</b>	<b>\$ 2,747,212</b>	<b>\$ 488,348</b>	<b>85%</b>	<b>\$ 3,061,786</b>	<b>\$ 2,481,195</b>	<b>\$ 580,591</b>	<b>81%</b>	
<b>Student Financial Aid</b>					<b>Student Financial Aid</b>				
117 Late Payment Fee Controller (480920)	395,625	284,524	\$ 111,101		301,848	185,872	\$ 115,976		
117 Administrative Expense Fin. Aid (481210)	181,382	59,946	\$ 121,436		187,960	87,065	\$ 100,895		
117 Administrative Controller (481220)	183,629	25,857	\$ 157,772		207,609	77,577	\$ 130,032		
201 Title IV Administrative Expense (410333)	151,960	115,429	\$ 36,531		119,382	117,683	\$ 1,699		
201 College Work Experience Program (410405)	28,397	10,460	\$ 17,937		28,397	0	\$ 28,397		
201 Federal Work Study Program (410452)	779,038	100,514	\$ 678,524		779,038	171,726	\$ 607,312		
202 Scholarship Fund	38,000,000	33,060,000	\$ 4,940,000	*	42,000,000	33,145,144	\$ 8,854,856		
Federal Perkins Loan Program (550100) and other Fund 301	130,000	-	\$ 130,000		400,000	(90,548)	\$ 490,548		
901 Other Tuition Assistance Grant (511700)	3,800,000	4,256,000	\$ (456,000)	*	3,250,000	3,990,209	\$ (740,209)		
<b>Total Financial Aid</b>	<b>\$ 43,650,031</b>	<b>\$ 37,912,730</b>	<b>\$ 5,737,301</b>	<b>87%</b>	<b>\$ 47,274,234</b>	<b>\$ 37,684,728</b>	<b>\$ 9,589,506</b>	<b>80%</b>	
<b>Contracts &amp; Grants</b>					<b>Contracts &amp; Grants</b>				
118 FAMU DRS Trust Fund	5,092,166	4,951,736	\$ 140,430		5,380,990	4,999,597	\$ 381,393		
Sponsored Research Trust Fund (Fund 203:210-215)	118,203,398	98,131,271	\$ 20,072,127		138,111,750	136,563,155	\$ 1,548,595		
<b>Total Contracts and Grants</b>	<b>\$ 123,295,564</b>	<b>\$ 103,083,007</b>	<b>\$ 20,212,557</b>	<b>84%</b>	<b>\$ 143,492,740</b>	<b>\$ 141,562,752</b>	<b>\$ 1,929,988</b>	<b>99%</b>	
<b>Grand Total</b>	<b>\$ 446,435,707</b>	<b>\$ 342,368,876</b>	<b>\$ 104,066,831</b>	<b>77%</b>	<b>\$ 449,258,765</b>	<b>\$ 383,934,049</b>	<b>\$ 65,324,716</b>	<b>85%</b>	

**NOTES**

- \* Salaries are encumbered for 12 months  
Fund 202 and Fund 901 represent estimated expenditures based on 3-year trends, due to
- \* timeliness of journal postings.

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Vice President for Finance and Administration's Report**

**Item IX(c): Compensation Study Update**

**Report / Update as of** 6/7/23

**Date of Previous Update:** 01/30/23

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**Update:**

Segal conducted interviews with FAMU employees during the months of February, March and April in order to gain insight and context around the current and desired state of staff and faculty compensation.

Segal is in Phase 3 of the project which is focused on Competitive Assessment.

<b>Phase Number</b>	<b>Description</b>	<b>Timeline</b>
Phase 3 – Competitive Assessment	Conduct a competitive assessment using published survey sources and established competitive markets. Benchmark jobs to confirmed published survey sources. Perform variance analysis	March 2023 thru August 2023

Segal interviewed members of three committees: Leadership Advisory/Staff Steering/Faculty Steering Committees. Segal drafted FAMU Compensation Philosophy and Interview Themes.

Weekly and/or bi-weekly meetings with Segal and FAMU project teams continue throughout the study. FAMU project team is assisting Segal on a regular basis with uploading and/or modifying backup documents and responding to any follow-up questions.

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**Responsible Parties:**

**FAMU Areas of Representation:** Human Resources (AVP Kiselyuk, Project Lead).

**External Collaborators (if applicable):** Segal Group.

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

**Vice President for Finance and Administration's Report**

**Item IX(d): Master Plan Update**

**Report / Update as of** 5/16/23

**Date of Previous Update:** 2/16/23

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**Update:**

The development of the Campus Master Plan Update is a requirement pursuant to Subsection 1013.30 (9) F.S. The Final Master Plan and Supporting Inventory and Analysis documents are used to determine necessary facility requirements, building placement, and proposed campus expansion to support the proposed student enrollment.

**Tasks Completed**

- Phase I – Evaluation & Appraisal Report
- Phase II – Inventory & Analysis Report
- Phase III – Conceptual Design
  - Presidents Vision and Senior Leadership Team input
  - Stakeholder Engagement
- Phase IV – Preliminary Master Plan
- Phase V – Draft Master Plan
- Phase VI – Final Master Plan
- Informal Public Meeting
- 1st Public Hearing (February 16, 2023 - Board of Trustees Meeting)
- Transmit Campus Master Plan Update to State Agencies & Host Community (City of Tallahassee)

**Tasks to be Completed**

- Update the Campus Master Plan once comments are received from the State Agency and Host Community.
- Attend Public Hearings to be held by the Host Community related to Campus Master Plan Update
- Conduct 2nd Public Hearing with the Board of Trustees for the Adoption of the Campus Master Plan
- Initiate Campus Development Agreement with Host Community
- Attend Public Hearings to be held by the Host Community related to the Adoption of the Campus Development Agreement
- Execute Campus Development Agreement

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**Responsible Parties:**

**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):**

Kimley-Horn and Associates, Inc. (Shawn Kalbli)

**Vice President for Finance and Administration's Report**

**Item IX(e)(1): AL Lawson Video Board and Gaither Gymnasium Scoreboard**

**Report / Update as of** 5/16/23

Date of Previous Update: 4/19/23

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**Update:**

There continues to be progress related to the AL Lawson Videoboard and Gaither Gymnasium Scoreboard. Overall, the project is on track to be completed by August 31, 2023, with no anticipated delays.

**Project schedule:**

RFP Issuance - Jan. 13, 2023 **(Complete)**

Mandatory Pre-Bid Meeting - Jan. 19, 2023 **(Complete)**

Vendor Bids Due - Feb. 2, 2023 **(Complete)**

Notice to Proceed - Feb. 13, 2023 **(Complete)**

Letter of Intent - March 9, 2023 **(Complete)**

Materials Ordered and Fabrication of Steel Structures - March 9, 2023 **(Complete)**

AL Lawson/ Gaither Gym Available - May 8, 2023 **(Complete)**

Content Mgmt. System (CMS) Installation - June 6, 2023 **(In Progress)**

Demolition of Existing Steel Structures - July 17, 2023

LED Installation (Primary Scoreboard, Ribbons) - July 25, 2023

Installation of Steel Structure/Videoboard – Aug. 1, 2023

AL Lawson/ Gaither Gym Substantial Completion - Aug. 18, 2023

Punchlist - Aug. 21, 2023

Final Completion - Aug. 31, 2023

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**Responsible Parties:**

**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):**

Anthony James Partners

SNA Displays

FLORIDA **A&M** UNIVERSITY  
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**Vice President for Finance and Administration's Report**

**Item IX(e)(2): Bragg Memorial Stadium Parking Lot**

**Report / Update as of** 5/16/23

Date of Previous Update: 4/19/23

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**Update:**

The proposed Bragg Memorial Stadium Parking Lot Improvements will consist of a combination of milling and resurfacing, reclamation and paving, and paving previously unpaved areas over a total area of approximately 9.14 acres. On-site drainage improvements, curbing, striping, and signage shall also be included in the proposed facility upgrades. In addition to those proposed upgrades, the University will add an additional driveway entrance, at the site's northeast corner, off Wahnish Way, following the south and east sides of the parking garage shall be included.

**Project schedule:**

- Mobilization-Silt Protection - March 10, 2023 (Complete)
- Remove Parking Bumpers - March 14, 2023 (Complete)
- Mill West Existing Pavement – March 20, 2023 (Complete)
- Pave West Existing Parking - April 3, 2023 (Complete)
- Stripping - April 6, 2023 (Complete)
- North Parking Misc. Demo/Excavate/Base - April 26, 2023 (Complete)
- Expose Storm Drain Piping North Parking - May 10, 2023 (Complete)
- Misc. Demolition - May 17, 2023 (Complete)

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**Responsible Parties:**

**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):**

Dewberry Engineers Inc.  
CSI Contracting, Inc.

FLORIDA **A&M** UNIVERSITY  
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**Vice President for Finance and Administration's Report**

**Item IX(e)(3): Bragg Memorial Stadium Videoboard Update**

**Report / Update as of** 5/16/23

Date of Previous Update: 4/19/23

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**Update:**

There continues to be positive progress related to the Bragg Memorial Stadium Videoboard. Overall, the project is on track to be substantially complete by August 28, 2023, with no anticipated delays.

Project schedule:

- o RFP Issuance - January 13, 2023 **(Complete)**
- o Mandatory Pre-Bid Meeting - January 19, 2023, @ 10:00 EST **(Complete)**
- o Vendor Bids Due - February 2, 2023 **(Complete)**
- o Notice to Proceed - February 13, 2023 **(Complete)**
- o Executed Contract - March 9, 2023 **(Complete)**
- o Materials Ordered and Fabrication of Steel Structures - March 9, 2023 **(Complete)**
- o Bragg Stadium Available - March 13, 2023 **(Complete)**
- o Demolition of Existing Steel Structures - April 3, 2023 **(Complete)**
- o Foundations to be installed - April 8, 2023 **(In Progress)**
- o Parking Lot work (By Others) - April 25, 2023 **(In Progress)**
- o First Layer of Asphalt at Primary Board Location (By Others) - June 1, 2023 **(In Progress)**
- o Structural Steel (Ribbons) - June 13, 2023
- o Low Voltage/Fiber (Primary Scoreboard) - June 13, 2023
- o Structural Steel (Primary Scoreboard) - June 27, 2023
- o Content Management System (CMS) Installation - July 3, 2023
- o LED Installation (Primary Scoreboard, Ribbons) - July 25, 2023
- o Bragg Stadium Substantial Completion - August 24, 2023

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**Responsible Parties:**

**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):**

Anthony James Partners

SNA Displays



FLORIDA **A&M** UNIVERSITY  
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**Vice President for Finance and Administration's Report**

**Item IX(e)(4): New 500, 700, & 800 Beds Housing Project Update**

**Report / Update as of** 5/16/23

Date of Previous Update: 4/19/23

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**Update:**

- The University team is working and meeting with the Division of Bond Finance (DBF) bi-weekly to ensure all documents are reviewed and ready for submission to the BOG and HBCU Capital Finance.
- Novogradac Consulting is currently updating the Housing study.
- DBF will provide a draft BOT resolution once additional information has been received and reviewed.
- The University team has provided DBF with site location, estimated costs, and schedules for the Housing projects (A, B, and C).
- The University team is preparing documentation to submit to HBCU Financing (i.e., enrollment data, project data, financial data, etc.)

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**Responsible Parties:**

**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):**

Novogradac Consulting LLP  
Division of Bond Finance

FLORIDA **A&M** UNIVERSITY  
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**Vice President for Finance and Administration's Report**

**Item IX(e)(5): Deferred Maintenance / Utilities Infrastructure**

**Report / Update as of** 5/16/23

Date of Previous Update: 2/15/23

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**Update:**

During the 2022-2023 Legislative Session, Florida A&M University was allocated \$26.9 million to address deferred maintenance and capital replacement/renewal issues and \$27.7 million to address campus-wide utility infrastructure. The following is an update on activities that have commenced.

**Trane U.S. Mechanical Projects** (Deferred Maintenance)

- Initial building assessments and walk-throughs have been conducted. **(Completed)**
- Detailed project scopes of work and mechanical equipment estimates have been developed for each building on the authorized deferred maintenance list. **(Completed)**
- The University Team issued purchasing orders for the mechanical equipment from the manufacturer (Trane U.S.) and benefited from Owner Direct Purchase (ODP) tax savings. **(Complete)**
- Project sub-contractors and vendors have been vetted based on expertise, record of performance, and availability. **(Completed)**
- Trane U.S. has executed contracts with the mechanical engineer and sub-contractors. **(Completed)**
- The contractor's project trailer and lay-down area have been identified. **(Completed)**
- Project trailer will be in place by June 2023 **(Pending)**

**Coleman Library Exterior Roof Replacement** (Deferred Maintenance)

- Crawford Roofing Inc. has mobilized **(Pending)**

**B.L. Perry – Roof Replacement** (Deferred Maintenance)

- Crawford Roofing Inc. has mobilized. **(Pending)**

**Central Distribution Plant Chiller & Boiler Replacement** (Utilities Infrastructure)

- Trane U.S. completed an inventory of required equipment and parts, and orders have been placed for the replacement chiller and boiler at the Central Distribution Plant. **(Completed)**

**Project Encumbrances-To-Date:**

- \$10,250,242 – Deferred Maintenance (Trane U.S.)
- \$ 1,266,703 – Deferred Maintenance (Crawford Roofing Inc.)
- **\$11,516,945 – Total Deferred Maintenance Encumbrances**
  
- \$ 6,460,105 – Utilities Infrastructure (Trane U.S.)
- **\$ 6,460,105 – Total Utilities Infrastructure Encumbrances**

FLORIDA **A&M** UNIVERSITY  
Board of Trustees

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**Responsible Parties:**

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**FAMU Areas of Representation:** Finance and Administration (VP Rebecca Brown), Facilities Planning (Interim AVP Kendall Jones), Director of Facilities Planning and Construction (Craig Talton)

**External Collaborators (if applicable):** Trane U.S.

FLORIDA **A&M** UNIVERSITY  
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**Vice President for Finance and Administration's Report**

**Item IX(f): Supplier Diversity (MWBE) Report**

**Report / Update as of** March 31, 2023

Date of Previous Update: February 15, 2023

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**Update:**

**Minority Spend**

- The total spend for January through March 2023 was \$24.2 million dollars.
- With \$1.2 million dollars or (5%) being paid to Certified Businesses and \$13.1 million dollars being paid to Non-Certified Supplier.
- It is important to note that the Small Business Development Center is currently working with our suppliers to assist with their certification should they desire to become certified.
- To date the University's, annual spend for FY 22/23 is slightly over \$49.6 million dollars with 2% or \$992 thousand dollars of the spend going to certified suppliers and \$14.3 million or 29% to non-certified suppliers. In tracking the payments made to non-certified minority suppliers, we will be able to show the total dollars paid to minority suppliers certified and non-certified alike.

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**Responsible Parties:**

**FAMU Areas of Representation:** Office of Procurement Services and FAMU Small Business Development Center

**External Collaborators (if applicable):**

  
**FLORIDA A&M UNIVERSITY**  
**Board of Trustees**  
**INFORMATION ITEM**

**Budget, Finance and Facilities Committee**

**Wednesday, June 7, 2023**

**Agenda Item: X**

**Subject:** Stimulus Funding Expenditure Report to Date

**Background Information and Summary:**

Florida A&M University (FAMU) received \$195,448,168 from the U.S. Department of Education (ED) under the Higher Education Emergency Relief Fund (HEERF). Funds allocated were awarded to FAMU under the following award notices:

Award Number	Area	Award Amount
• P425J200003	HBCU/HBGI	\$125,000,252.00
▪ P425F200295	Institutional	\$ 39,118,076.00
▪ P425E200135	Student Aid	\$ 31,323,840.00
<b>Grant Total</b>		<b>\$195,448,168.00</b>

Funds allocated under Coronavirus Aid, Relief, and Economic Security Act (CARES), Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), and American Rescue Plan (ARP) were allocated to FAMU to address COVID-19. Congress passed this bill that allotted \$2.2 trillion to provide fast and direct economic aid to the American people negatively impacted by the COVID-19 pandemic. Of the monies allocated, \$14 billion was given to the Office of Postsecondary Education as the Higher Education Emergency Relief Fund, or HEERF. Of the funds allocated, Florida A&M currently receives a total of \$195,448,168 in CARES/CRRSAA/ARP funding.

**Areas of Funding with Available Funds**

Of the \$550,107.85 Institutional dollars remaining, funds are allocated as follows:

- Technology - \$286,966.00
- COVID-19 Screening - \$161,356.04
- Student Services - \$19,671.75
- Facilities - \$75,097.15
- Institutional Support - \$7,016.91

Of the \$1,260,033.20 HBCU/HBGI dollars remaining, funds are budgeted in the following areas:

- Academic Affairs - \$19,908.20
- Information Technology - \$174,926.91
- Facilities Planning - \$66,943.12
- Title III Admin & Support - \$230,479.79
- Housing Expansion Project - \$422,756.56
- Student Housing Plan - \$381,314.00

FLORIDA **A&M** UNIVERSITY  
Board of Trustees  
INFORMATION ITEM

**Budget, Finance and Facilities Committee**

Wednesday, June 7, 2023

Agenda Item: X cont'd

Included with briefing summary is the expenditures information from the Department of Education G5 system and Florida A&M University iRattler system.

**Attachments:** Yes

1. Stimulus Funding Expenditure Report to Date

NOTE: The attached spreadsheet summary details the expenditures for the three stimulus awards (HBCU/HBGI; Intuition; and Student Aid) received by Florida A&M University

**Florida A University  
Stimulus Funding Expenditure Report**

**Expenditures in U.S. Department of Education G5 System**

<u>PR/Award No</u>	<u>Recipient Reference</u>	<u>Authorized</u>	<u>Available Balance</u>	<u>Completed Payments</u>	<u>Pending Payments</u>	<u>Net Draws</u>	<u>Status</u>	<u>Last Date to Draw Funds</u>
P425J200003	HBCU/HBGI CARES ACT	\$125,006,252.00	\$2,846,738.41	(\$122,860,166.43)	\$0.00	(\$122,159,513.59)	Open	10/30/2023
P425F200295	CARESAct2- Inst	\$39,118,076.00	\$1,781,249.28	(\$43,855,305.72)	\$0.00	(\$37,336,826.72)	Open	10/30/2023
P425E200135	CARESAct-Student Aid	\$31,323,840.00	\$0.00	(\$31,378,261.07)	\$0.00	(\$31,323,840.00)	Open	10/30/2023
		\$195,448,168.00	\$4,627,987.69	(\$198,093,733.22)		(\$190,820,180.31)		

**FAMU iRattler System**

<b>PR/Award No</b>	<b>Recipient Reference</b>	<b>Authorized</b>	<b>Expenditures</b>	<b>Encumbrance &amp; Pre-Encumbrances</b>	<b>Available Balance</b>
P425J200003	HBCU/HBGI CARES ACT	\$ 125,006,252.00	\$ 122,219,314.18	\$ 1,526,904.62	\$ 1,260,033.20
P425F200295	CARESAct2- Inst	\$ 39,118,076.00	\$ 37,372,433.37	\$ 1,195,534.98	\$ 550,107.65
P425E200135	CARESAct-Student Aid	\$ 31,323,840.00	\$ 31,323,840.00	\$ -	\$ -
		\$ 195,448,168.00	\$ 190,915,587.55	\$ 2,722,439.60	\$ 1,810,140.85

5/25/2023

## Contracts over \$100,000 for January 2023 – May 2023

### **1. Contractor: Advance Practice Education Associates**

Contract #: C-0444-23

Contract Start Date: February 13, 2023

Contract Expiration Date: December 31, 2025

Contract Amount: This amount will not exceed \$277,020.00 over the term of the contract.

This contractor will provide certification exam preparation package for FAMU School of Nursing, in accordance with the referenced contract.

**School of Nursing, Ms. Shelly Johnson**

### **2. Contractor: Ahead Cleaning Care LLC. ITB 0009-2023**

Contract #: C-0329-23

Contract Start Date: January 21, 2023

Contract Expiration Date: January 31, 2026

Contract Amount: This amount will not exceed \$950,000.00 over the term of the contract.

This contractor will provide temporary staffing for FAMU, in accordance with the referenced contract.

**Funding: Plant Operations and Maintenance, Mr. Harold Parker**

### **3. Contractor: AIOLOS Engineering Corporation**

Contract #: C-0403-23

Contract Start Date: February 20, 2023

Contract Expiration Date: October 31, 2023

Contract Amount: This amount will not exceed \$480,000.00 over the term of the contract.

This contractor will provide an Inline Heater System and Extended Operation for the Polysonic Wind Tunnel services for FAMU, in accordance with the referenced contract.

**Funding: FAMU-FSU College of Engineering, Mr. Rajan Kumar**

### **4. Contractor: Bath Fitter, RFQ 0014-2023**

Contract #: C-0469-23

Contract Start Date: February 22, 2023

Contract Expiration Date: February 19, 2024

Contract Amount: This amount will not exceed \$351,000.00 over the term of the contract.

This contractor will provide all labor and materials for removing existing tub/showers, shower walls and valves for FAMU, in accordance with the referenced contract.

**Funding: Facilities Planning and Construction, Mr. Kendall Jones**



**5. Contractor: Cabi Digital Library Academic Institution License**

Contract #: C-0564-23

Contract Start Date: March 1, 2023

Contract Expiration Date: December 31, 2027

Contract Amount: This amount will not exceed \$101,000.00 over the term of the contract.

This contractor will provide Academic Institution Software License services for FAMU, in accordance with the referenced contract.

**Funding: University Librarian, Ms. Ernestine Holmes**

**6. Contractor: Crawford Roofing Inc. RFQ 0010-2023 and RFQ 0011-2023**

Contract #: C-0477-23

Contract Start Date: March 1, 2023

Contract Expiration Date: March 1, 2024

Contract Amount: This amount will not exceed \$1,266,703.00 over the term of the contract.

This contractor will provide all labor and materials for removing and replacing the existing roofs for FAMU Coleman Library and B.L. Perry buildings, in accordance with the referenced contract.

**Funding: Facilities Planning and Construction, Mr. Kendall Jones**

**7. Contractor: Foliot Furniture, Inc. (Piggyback)**

Contract #: C-0538-23

Contract Start Date: March 10, 2023

Contract Expiration Date: September 30, 2023

Contract Amount: This amount will not exceed \$634,552.31 over the term of the contract.

This contractor will provide furniture for FAMU Palmetto Phase 3 and Citivue Apartments in accordance with the referenced contract.

**Funding: Housing, Ms. Britany Parker**

**8. Contractor: Microsoft Corporation Inc. (Piggyback)**

Contract #: C-0632-23

Contract Start Date: April 28, 2023

Contract Expiration Date: April 27, 2024

Contract Amount: This amount will not exceed \$369,580.00 over the term of the contract.

This contractor will provide Enterprise Support, Unified Proactive and Enhanced Designated services, Engineering-Azure IaaS, Security, Azure Modern Identity Services for FAMU, in accordance with the referenced contract.

**Funding: ITS, Ms. Janice Love**

**9. Contractor: Parker Services - HVAC**

Contract #: C-0419-23

Contract Start Date: February 3, 2023

Contract Expiration Date: June 30, 2023

Contract Amount: This amount will not exceed \$950,000.00 over the term of the contract.

This contractor will provide Heating & Air Conditioning Preventative Maintenance & Repairs for FAMU, in accordance with the referenced contract.

**Funding: Facilities Planning and Construction, Ms. Stephanie Fisher**

**10. Contractor: Shaw Industries Inc.**

Contract #: C-0519-23

Contract Start Date: March 8, 2023

Contract Expiration Date: October 11, 2023

Contract Amount: This amount will not exceed \$200,000.00 over the term of the contract.

This contractor will provide Flooring Materials, with Related Supplies and Services for FAMU, in accordance with the referenced contract.

**Funding: Facilities Planning and Construction, Ms. Stephanie Fisher**

**11. Contractor: Southwest Inc.**

Contract #: C-0519-23

Contract Start Date: March 8, 2023

Contract Expiration Date: October 11, 2023

Contract Amount: This amount will not exceed \$140,874.00 over the term of the contract.

This contractor will provide living room furniture, instillation and related services for FAMU Citivue Apartments, in accordance with the referenced contract.

**Funding: Housing, Ms. Brittany Parker**

**12. Contractor: Southwest Inc.**

Contract #: C-0519-23

Contract Start Date: March 8, 2023

Contract Expiration Date: October 11, 2023

Contract Amount: This amount will not exceed \$140,874.00 over the term of the contract.

This contractor will provide living room furniture, instillation and related services for FAMU Citivue Apartments, in accordance with the referenced contract.

**Funding: Housing, Ms. Brittany Parker**

**13. Contractor: Southwest Inc.**

Contract #: C-0519-23

Contract Start Date: March 8, 2023

Contract Expiration Date: October 11, 2023

Contract Amount: This amount will not exceed \$140,874.00 over the term of the contract.

This contractor will provide living room furniture, instillation and related services for FAMU Citivue Apartments, in accordance with the referenced contract.

**Funding: Housing, Ms. Brittany Parker**