

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Academic and Student Affairs Committee Meeting
Wednesday, February 15, 2023
1:15 p.m.
The Grand Ballroom

Committee Members: Nicole Washington, Chair
Zackary Bell, Ann Marie Cavazos, Michael Dubose, Kristin Harper, and Craig Reed

REVISED AGENDA

- | | | |
|------|--------------------------------------|---------------------------|
| I. | Call to Order | Trustee Nicole Washington |
| II. | Roll Call | Ms. Valeria Singleton |
| III. | Minutes for December 7, 2022 Meeting | Trustee Washington |
| IV. | Follow-up Items | Trustee Washington |

ACTION ITEMS

- | | | |
|-------|--|-------------------------|
| V. | Sabbatical and Professional Development Leave | Dr. Allyson Watson |
| VI. | Regulation 2.001 | Dr. William Hudson, Jr. |
| VII. | Regulation 2.006 | Dr. Hudson |
| VIII. | Articles of Incorporation for FAMU Research Foundation | Dr. Charles Weatherford |

INFORMATION ITEMS

- | | | |
|-----|--|------------|
| IX. | Student Affairs Update <ul style="list-style-type: none">• Enrollment Update• Ignite Transfer Update• Financial Aid Update• Hazing Prevention | Dr. Hudson |
| X. | Academic Affairs Update <ul style="list-style-type: none">• Academic Advisement | Dr. Watson |
| XI. | Adjournment | |

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Academic and Student Affairs Committee

Wednesday, February 15, 2023

Agenda Item: III

Subject: Minutes for December 7, 2022 Meeting

Proposed Board Action: In accordance with the Florida Statutes, a governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

Attachment(s): Yes

1. Minutes for December 7, 2022

Academic and Student Affairs Committee Minutes
Trustee Nicole Washington, Chair
December 7, 2022

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Ann Marie Cavazos, Michael Dubose, Kristin Harper, Craig Reed, and Nicole Washington. A quorum was established.

Trustee Harper moved to approve the minutes for the meeting on October 5, 2022. The motion was seconded by Trustee Dubose and the motion carried.

There were two follow up items from the October board meeting:

- Dr. Watson and her team will provide an update on academic advisement today.
- Dr. Hudson and his team will provide additional information regarding financial aid during the February board meeting.

The Committee recommended approval of the following items:

Tenure Upon Appointment for Dean Mira Lowe - In accordance with BOT Regulation 10.204 and Article 15.8 of the Collective Bargaining Agreement (2019 – 2022), tenure may be granted to a faculty member by the Board at the time of initial appointment, upon recommendation of the appropriate administrator (President or President’s designee). The administrator shall consider the recommendation of the department or equivalent unit prior to making his/her final tenure recommendation.

Requests for Tenure Upon Appointment are internally approved by the Provost and President, based on one or more of the following considerations:

Whether the candidate:

- Brings a national reputation to the institution,
- Has a distinguished record of scholarship/research/creative activity in the discipline,
- Fills a critical and/or strategic need,
- Meets college/school tenure requirements,
- Market/competition factors, or
- Had tenure at prior institution.

The documentation for Dean Mira Lowe was reviewed by the school/college tenure and promotion committee and the university-wide tenure and promotion committee. Additionally, Provost Watson stated that she served in a former capacity as the Chair for the School of Journalism and Graphic Communication Search Committee. “The feedback from the committee indicated strong support of the

candidate and the individual's industry and academic background were perfectly suited for the Dean's position. The SJGC tenure and promotion committee voted in favor of Dean Lowe. The university-wide committee opposed and noted significant accomplishments, but stated there was no terminal degree."

A summary of Dean Lowe's qualifications was included in the Board material.

Trustee Dubose moved to approve the tenure upon appointment for Dean Mira Lowe. The motion was seconded by Trustee Harper and the motion carried.

Institutes and Centers Annual Report - To ensure that institutes and centers implemented within the state university system are of the highest quality, the Board of Governors requires periodic evaluation of each State of Florida and/or University Institute and Center. A formal review shall be conducted at least every seven years. At a minimum, all evaluations/reviews shall include:

- A determination of the institute or center's progress against defined goals and objectives within the context of the institute or center's mission, the participating university missions, and the current Board of Governor's Strategic Plan.
- An assessment of the return on investment of State dollars, if applicable.
- The need for continuation of the institute or center.
- Possible changes in mission or organizational structure.
- Budget reduction or expansion.
- Recommendations for change of classification (State of Florida, Infrastructural, or University institute or center), if applicable.
- Recommendations for status change (active, inactive, terminated), if applicable.

Each active institute or center at FAMU was been reviewed in accordance with Board of Governors regulation 10.015. Evaluations and/or self-assessments were conducted for the AY2022-2023. Some of the institutes/centers were reviewed in conjunction with an academic program review or programmatic accreditation visit. Others were done in accordance with internal guidelines for annual reporting.

Trustee Reed moved to approve the Institutes and Centers 2022 Annual Report. The motion was seconded by Trustee Cavazos and the motion carried.

SUS of Florida Statement of Free Expression - As noted in the Board of Governors (BOG) 2022 Civil Discourse Final Report, the BOG "recommends that the leadership of each university board of trustees, faculty senate, and student government annually review and endorse the Board's Statement of Free

Expression and commit to the principles of civil discourse.” In accordance with the BOG’s recommendation, the University administration requested that the FAMU Board of Trustees consider a vote to endorse the Statement of Free Expression. A copy of the Statement of Free Expression was included in the committee material.

Trustee Harper moved to approve the Statement of Free Expression. The motion was seconded by Trustee Dubose and the motion carried. However, Trustee Cavazos opposed on behalf of the “faculty’s perspective.”

Requests for Leave without Pay - In accordance with BOT Policy Number 2005-21, the University will consider requests for unpaid leave of absence from regular employees who have at least one year of continuous service. The University grants leave of absence for the following reasons: parental, medical, educational, military service, and personal.

- Professor Andrew Jones requested personal leave for January 6, 2023 through December 9, 2024. However, the University is submitting the request for approval of Professor Jones’ leave without pay from January 6, 2023 through January 5, 2024. Professor Jones has been advised to submit another request next year for the additional leave.
- Professor Nandi Riley requested an additional leave without pay for September 27, 2022 through September 26, 2023.

Trustee Dubose moved to approve the requests for leave without pay for Professor Andrew Jones and Professor Nandi Riley. The motion was seconded by Trustee Reed and the motion carried.

Student Affairs Updates – informational updates were provided:

- Dr. William Hudson, Jr., and his team provided updates on the Department of Military and Veteran Affairs, campus safety, and hazing prevention.
- Mr. Dilbert provided an update on the Department of Military and Veteran Affairs:
 - The Department of Military and Veteran Affairs serves as the primary resource center for student veterans, active-duty service members, reservists, and military spouses and dependents. The team works diligently to fulfill the mission of the department that aligns with **University strategic priority 3** by providing an outstanding customer service experience, **priorities 1 and 4** by connecting students to campus and community resources and **strategic priority 1** again by educating students, faculty and staff on the value the military-connected students bring to the university. This cannot be accomplished without the support of campus partners such as Student Financial Services, Financial Aid and the Registrar’s Office.

- There was a brief discussion of the snapshot of the various military education benefits utilized by students. In addition to the four primary benefits, the department employ four to five students per semester through VA work study.
- Also, there was a brief discussion regarding the financial benefit of recruiting, enrolling, and retaining military-connected students. There was a 38% increase in student aid and tuition revenue from military-connected student enrollment.
- Chief Calloway provided an update on the shooting incident that happened at FAMU's basketball court in November. In addition, there was a request to provide campus safety preventive measures during a future meeting.
- The final informational update was regarding the hazing prevention initiatives:
 - The University conducted five investigations into possible violations of University Regulation 2.028. One case remains open for investigation and the other four were unsubstantiated.
 - The Alieviek online hazing course remains available to various student entities. To date, the Florida BOT reports that FAMU has 8,501 students that have completed the course.

Academic Affairs Updates – The following informational updates were provided:

- Interim Provost Watson provided brief updates.
 - Each month a special convening on Licensure Pass Rate happens with the leaders from the College of Law, School of Nursing, College of Pharmaceutical Sciences and Institute of Public Health, and the School of Allied Health Sciences. During the November meeting the team presented on clinical practices in the academic units. At the end of that meeting, Trustee Harper posed a question regarding the tie in between curriculum processes and clinical practices for overall programmatic success. The leaders have been working on preparing for the next licensure pass rate meeting. The members of the licensure pass rate task force propose that the next meeting will be held in January to allow for the winter break and preparation time.
 - The Academic Affairs team reviewed the current structure for the FAMU advising model. Interim Provost Watson thanked and recognized the Office of Student Affairs--Dr. Bill Hudson and Ms. Terry Little Berry and the Academic Affairs team led by Dr. Genyne Boston and Dr. Lewis Johnson for creating a seamless process during the initial review of the academic advising structure.
 - Our team conducted six exploratory focus groups with internal stakeholders and Florida SUS peer and aspirant institutions. Based on the issues from each focus group, the goal in the restructuring proposal is to bring a level of professionalism, accountability, and clearly and defined roles and duties for advisors to follow.

Additionally, we reviewed best practices from the global leader in academic advising--National Academic Advising Association (NACADA).

FLORIDA **A&M** UNIVERSITY
Board of Trustees

- There was a brief discussion of SUS best practices.
- First-year advising requires a unique and highly intrusive model. We know and understand the importance of an effective retention strategy essential for student development. First-year advising that incorporates interpersonal learning and uses a case management approach has been shown to improve retention. Both FGCU and UWF have unified advising units, which they credit with improving their APRs. Freshman advisors are trained to focus on advising students through the transition from high school to college, which according to recent data, is declining (math performance on standardized tests is dropping). They work with academic coaches to get the student started on the best path to success and work to make sure the student is in the best major for success. At FAMU, the first-year advising unit would advise all incoming first-year students, freshmen transfer students, and any level student who is still exploring majors. The first-year advising unit would meet monthly with first-year students and partner with faculty through the early alert system.
- Academic Coaches - To increase the consistency for student experiences, all academic coaches will be trained in advising. While they will not become a student's first stop in the advising pipeline, coaches can fill in when or if the need arises. Moreover, advising knowledge will be important in correcting a student's trajectory when working with students in academic recovery.
- Athletics - The proposal that will be submitted with the advisement structure is aligned with the action plan for FAMU Athletics. The Athletics advising portion will include five advisors that will work solely with the student athletes. The Athletics advising is comprehensive and includes NCAA guidelines in addition to the new institutional structure. Advisors will be trained similarly; however, Athletics advisors will have specific guidance around their expectations.

There being no further discussion, the meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Nicole Washington, Committee Chair

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Academic and Student Affairs Committee

Wednesday, February 15, 2023

Agenda Item: V

Subject: Sabbatical and Professional Development Leave

Proposed Board Action: Seven applications for sabbatical leave were submitted for the 2023-2024 academic year. The Sabbatical and Professional Development Leave Committee reviewed the applications and recommended the approval of six applications for sabbatical leave to Interim Provost Allyson Watson and President Larry Robinson. In reviewing the applications, the committee considered the programs and activities to be followed while on leave; the expected increase in value of the employee to the university and to the employee's academic discipline; specific results anticipated from the leave; and any prior leaves that had been provided to the applicant.

Attachment: Yes

1. Sabbatical Proposal Summaries

Sabbatical and Professional Development Report

Research Project Proposal Summaries

Name: Dr. Yassir AbdelRazig (FAMU-FSU College of Engineering)

Faculty Rank: Professor

Leave Requested: One Semester/Fall 2023

Summary: The focal point of Dr. AbdelRazig's research will examine infrastructure and buildings resilience and sustainability. His research plans will involve writing proposals to funding agencies such as the National Science Foundation (NSF) and the Florida Department of Transportation (FDOT). He will also collaborate with colleagues at Virginia Tech University, finalize a publication related to this research area and develop new material for graduate courses.

Name: Dr. Carlos Edwin Vega (College of Social Sciences, Arts, and Humanities)

Faculty Rank: Associate Professor

Leave Requested: One Semester/Spring 2024

Summary: Dr. Vega's creative goal is to develop original musical compositions and perform the original music on stage in a series of tours, jazz festivals, jazz clubs as well as educational settings such as high schools, colleges and universities. The recording tour will be documented in a recording studio and released as an album in partnership with Origin Records.

Name: Dr. Peter N. Kalu (FAMU-FSU College of Engineering)

Faculty Rank: Professor

Leave Requested: Two Semesters/Fall 2023 and Spring 2024

Summary: Dr. Kalu's research goals focus on sustainable energy development and teaching with the intention to help advance the University's growth in this area. He will collaborate with researchers and graduate students at the African Center of Excellence for Sustainable Power and Energy Development at the University of Nigeria, Nsukka with the goal of producing journal papers on the research.

Name: Dr. Courtney Micots (College of Social Sciences, Arts, and Humanities)

Faculty Rank: Associate Professor

Leave Requested: Two Semesters/Fall 2023 and Spring 2024

Summary: During her two-semester sabbatical, Dr. Micots' research goal is to prepare a book manuscript for her second book, which will expand upon her dissertation subject. The manuscript, *Status, Modernity and Resistance: African Colonial Period Architecture on the Gold Coast*, will focus on important residences front he first Hal of the of the colonial period and an examination of grand structure build in the latter colonial period from the 1920s to 1957. The research aims to make a significant contribution toward understanding how hybrid residential architecture reflects the complex social and political dynamic for African patrons during the colonial period.

Name: Dr. Angela Murphy (School of Business and Industry)

Faculty Rank: Associate Professor

Leave Requested: One Semester/Spring 2024

Summary: Dr. Murphy intends to further engage research that examines academic integrity and corporate social responsibility. This research stems from research she completed with the National Center for Faculty Development and Diversity's Faculty Success Program. Her research goals are to publish the findings, share the results in a professional development workshop, and encourage academic integrity in the classroom.

Name: Dr. Larry Rivers, (College of Social Sciences, Arts, and Humanities)

Faculty Rank: Professor

Leave Requested: One Semester/Spring 2024

Summary: Dr. Rivers' research goal is to complete the biography of Abraham Grant, former slave, minister and political advocate whose life spanned from the Antebellum Era through the Civil War and Reconstruction. His sabbatical time will be dedicated to road interviews and the collection of primary resources, which will inform his larger goal of completing a book manuscript.

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Academic and Student Affairs Committee

Wednesday, February 15, 2023

Agenda Item: VI

Subject: Amendment to BOT Regulation 2.001 – Housing

Proposed Board Action: This Regulation is being revised to include the newly named “Rattler Pointe” residential apartments; remove residence halls that are no longer in use (Gibbs Hall and Palmetto North) and update the University’s process regarding emotional support animals in the residence hall. Specifically, the process distinguishes between a “service animal” which is allowed in non-residential facilities and an “emotional support animal” which is viewed as a reasonable accommodation in a housing unit that has a no pet policy. Emotional Support Animals (ESAs) provide a measure of support and comfort to the individual with a qualifying disability and is a prescribed part of therapy. ESAs are restricted to the student’s assigned residence hall room or bed space and can only leave for nature breaks. ESAs are not allowed in classrooms, campus buildings, common rooms or other areas in the residence halls, or campus events. ESAs must be under the full control of their owner at all times, cannot be left alone overnight, and cannot be cared for by another student. All requests and supporting documentation for an ESA must be submitted in writing to the Center for Disability Access & Resources by the established deadlines. If the student’s request is granted, the student is required to sign the Emotional Support Animal Agreement.

The University is requesting that the Board of Trustees approve amendments to Regulation 2.001 for notice and adoption in accordance with the Florida Board of Governors’ Regulation Development Procedure.

Attachment: Yes

1. Regulation 2.001 – Housing

Florida A&M University Regulations



2.001 Housing

(1) Eligibility for Residency in University Housing

- (a) Single student facilities: Applicants must meet University admission requirements and be enrolled during the period of occupancy. Applicants ~~are issued~~must complete ~~at the~~ FAMU Student Housing Agreement and Student Housing Agreement Confirmation Form that details the terms and conditions of occupancy. Applicants may complete and submit the FAMU Student Housing Agreement online to expedite the room assignment process.
- (b) Other (non-FAMU) students: Applicant must be enrolled in programs sanctioned or approved by the University. Non-FAMU students are considered for room assignments on a space ~~available~~availability basis for limited periods of time.
- (c) Non-student University-related groups participating in special programs (seminars, workshops, camps, etc.) may reside in University residential facilities on a space ~~available~~availability basis for limited periods of time.

(2) On-Campus Residency Requirement

- (a) All First Time In College (FTIC) students shall reside in a University owned or leased residential facility, **based on space availability**, for the first academic year of enrollment unless approved for an exception.
 - i. A FTIC student is defined as a student under the age of twenty-one (21) prior to the first day of classes with fewer than thirty (30) semester hours recognized by Florida A&M University and has resided in University residential facilities for less than two (2) semesters.
 - ii. College credits earned during high school completion through accelerated mechanisms such as Advanced Placement, International Baccalaureate, Advanced International Certificate of Education, dual enrollment courses, career academy courses, national industry certification courses, as well as

course offerings through virtual instruction, will not be counted towards an exemption from the On-Campus Residency Requirement.

- (b) All student athletes shall reside on campus during the first two (2) academic years of enrollment.
- (c) All full University scholarship recipients shall reside on campus during the first two (2) academic years of enrollment. Full University scholarship recipients are students who receive the Life Gets Better Scholarship, Distinguished Scholars Award, and Adopted High School Scholarship.
- (d) Access Summer Bridge Program and CeDAR ART Program participants shall live in University residential facilities for the first two (2) academic years of enrollment.
- (e) For purposes of this section, the following are University residential facilities: Polkinghorne Village, FAMU Towers, ~~Gibbs Hall, Palmetto North Apartments,~~ Rattler Pointe, Palmetto South Apartments, Phase III Apartments, Sampson Hall, and Young Hall.

(3) Exemptions from the On-Campus Residency Requirement

An exemption from the On-Campus Residency Requirement may be granted for:

- (a) Students who graduated from a high school within thirty-five (35) miles of the University's Tallahassee campus;
- (b) Married students;
- (c) Students with a dependent child or children;
- (d) Students twenty-one (21) years of age or older prior to the first day of classes;
- (e) Students who are military veterans that served on active duty for at least twelve (12) months or students currently serving on active military duty;
- (f) Students, on a case-by-case basis, exempted by the President or President's designee provided there is good cause shown by the student.

~~(g)~~—To request an exemption, students must complete and submit an exemption request form available on the Housing website or located in the Housing main office.

(4) Assistance Animals in Residential Facilities

- (a) Florida A&M University recognizes the need for assistance animals in facilitating the independence of some individuals with certain disabilities. This subsection outlines how a request for assistance animals as a reasonable accommodation

from the no-animal policy applicable to University residential facilities is submitted and the expectations thereof.

~~i. This process does not apply to “service animals” as defined by Title II of the American Disabilities Act (ADA) which are allowed in other non-residential facilities. Requests for accommodations for “service animals” should be directed to the Center for Disability Access Resources (CeDAR).~~

(b) ~~Assistance Service Animals~~

i. In accordance with the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA),⁵ an assistance animal is defined as any animal that works, provides assistance, or performs tasks for the benefit of a person with a disability, or provides emotional support that alleviates one or more identified symptoms or effects of a person’s disability.

ii. Assistance animals perform many disability-related functions including, but not limited to, guiding a person who is visually impaired or blind, alerting a person who is deaf or hard of hearing, pulling a wheelchair, assisting with mobility or balance, alerting and protecting a person who is having a seizure, retrieving objects, or providing emotional support to persons with disabilities who have a disability-related need for such support.

~~iii. This process does not apply to service animals as defined by Title II of the American Disabilities Act (ADA), which are allowed in other non-residential facilities. Notification of a service animal should be provided to the Center for Disability Access Resources (CeDAR).~~

(~~cd~~) Request for ~~Assistance~~ Emotional Support Animals

~~i. An Emotional Support Animal (ESA) is viewed as a reasonable accommodation in a housing unit that has a no pet policy for its residents under the Fair Housing Act (FHA). Residence halls are considered as part of the FHA. ESAs provide a measure of support and comfort to individuals with qualifying disabilities and are a prescribed part of therapy for emotional and psychological disabilities and serve to alleviate symptoms of the disability.~~

- ii. ESAs are often mistaken for Service Animals. ESAs are not considered service animals under the Americans with Disabilities Act. ESAs provide companionship, relieve loneliness, and can help to reduce symptoms of psychiatric disabilities and mental impairments, such as depression, anxiety, and certain phobias; however, unlike service animals, ESAs do **not** have special training to perform specific tasks that assist people with disabilities. Therefore, ESAs are allowed in residence halls but are restricted to a student's assigned room and can only leave for nature breaks. ESAs are not allowed in classrooms, campus buildings, common rooms or other areas in the residence halls, or campus events. ESAs must *be under the full control of their owner at all times*, cannot be left alone overnight, and cannot be cared for by another student.
- iii. All requests for an emotional support assistance animal must be submitted in writing to the Center for Disability Access Resources (CeDAR) located at ~~-640 Gamble Street~~1735 Wahnish Way, Suite 102, Tallahassee, FL 32307, telephone number (850) 599-3180, to register as a student with a documented disability. All supporting documentation must be submitted to CeDAR before a reasonable accommodation request is reviewed in accordance with the below schedule.
 1. Fall ~~s~~Semester – February 1 - Returning Students; June 1 - New students July 15
 2. Spring Semester – November 15–December 1 - New students applying to Housing for the first time
 3. Summer Semester A/C – April 15
 4. Summer Semester B - May 1
- iv. CeDAR will review each request to determine if an assistanceemotional support animal is reasonable. This determination is made on an individualized basis considering whether:
 1. The person has a documented disability; and
 2. The person making the request has a disability related need for an assistanceemotional support animal.
- v. A basis for denial is:

1. The person does not have a documented disability;
2. The person making the request does not have a disability related need for an ~~ESA assistance animal~~;
3. The specific ~~ESA assistance animal~~ in question poses a direct threat to the health or safety of others that cannot be eliminated or reduced by another reasonable accommodation; or
4. The specific ~~ESA assistance animal~~ would cause substantial physical damage to the property of others that cannot be reduced or eliminated by another reasonable accommodation.

~~iv~~i. CeDAR will inform the student and the Office of University Housing of its determination in writing to the student's University issued email address or permanent address as listed in iRattler.

1. If the student's request is denied, the decision may be appealed using the Non-Discrimination Policy and Complaint Procedure found in University Regulation 10.103.
2. If the student's request is granted, the Office of University Housing and CeDAR will jointly determine how to provide accommodations in accordance thereof. The student is required to sign the Emotional Support Animal Agreement ~~to Possess an Assistance Animal in University residential facilities~~ prior to moving into the facility.

~~(d)~~ Expectations of Emotional Support Assistance Animals

Students with ~~assistance~~ ESA animals are fully responsible for their animal at all times. Failure to abide by these expectations may result in the removal of the ~~assistance~~ animal. Expectations include, but are not limited to:

- i. The student must be in full control of the ~~ESA assistance animal~~. Assistance animals ESAs must be harnessed, leashed, crated, caged or tethered, unless ~~these devices interfere with the service animal's work or~~ the individual's disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls;
- ii. ~~Assistance animals~~ ESAs must be ~~licensed and~~ vaccinated in accordance with local and state authority and, if appropriate, wear a valid vaccination

tag;

- iii. The student must ensure the ~~assistance-animal~~[ESA](#) is clean and housebroken, and ensure the sanitary disposal of animal wastes;
- iv. The student is responsible for any property damage caused by the ~~assistance-animal~~[ESA](#); and
- v. The student is responsible for the appropriate management of the ~~assistance-emotional support~~ animal in all University facilities. Disruptive and/or aggressive behavior on the part of the animal may result in removal of the animal from the University residential facility.

(5) Rent Collections

All rent for housing facilities is due and payable in accordance with University Regulation 3.009 Payment of Fees.

(6) Residence Life Rules

Residence Life rules are listed in the Office of University Housing Handbook. The Handbook and rules peculiar to specific areas are issued to residents upon occupancy and may be obtained from the Housing Website. Residents may assist in the development of other rules as necessary.

(7) Guests and Visitation

Visitation is permitted in University residential facilities in specific areas and in accordance with the restrictions below.

- (a) Residents and guests shall abide by all Housing and University regulations and rules and city, county, state and federal laws. Residents are to immediately notify the Housing Staff and/or Department of Campus Safety and Security in the event of violations of Housing and University regulations and rules and/or city, county, state, or federal laws.
- (b) All residents in the University residential facilities are responsible for and may be held accountable for the behavior of their guest(s). It is the resident's responsibility to inform their guest(s) of the applicable Housing and University regulations and rules.
- (c) Overnight guests and co-habitation are strictly prohibited.
- (d) The privilege of visitation may be revoked for individuals or residence units

where housing regulations and/or rules are violated.

- (e) The disposition and sanctions arising from violations of this regulation shall be governed by the applicable provisions set forth in University Regulation 2.012 Student Code of Conduct and the Office of University Housing Handbook.
- (8) ___ The FAMU Student Housing Agreement, Student Housing Agreement Confirmation Form, and Office of University Housing Handbook are incorporated herein by this reference. A copy of these materials may be obtained from the Office of University Housing and the Housing website.
- (9) ___ Any deviations from the procedures as noted in the above sections must be approved by the Vice President for Student Affairs.
- (10) ___ The President or President's designee may appoint a committee to review and recommend revisions to the Residence Life rules as necessary.
- (11) ___ The Director of Housing may institute additional guidelines and/or procedures governing the operations of University Housing provided the guidelines and/or procedures are in writing and have been approved by the Vice President for Student Affairs or his/her designee. All students must be properly notified in writing prior to the implementation of any new procedures and/or guidelines. Publications shall be made through the Office of University Housing Handbook, which shall be updated on an annual basis by a committee appointed by the Vice President for Student Affairs or his/her designee.

*Specific Authority: Article IX, Section 7(c), Florida Constitution, BOG Regulation 1.001.
History: New June 29, 2006; Amended May 12, 2011; Amended May 13, 2013; Amended March 6, 2014; Amended October 28, 2014, Amended July 30, 2020, 2023.*

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Academic and Student Affairs Committee
Wednesday, February 15, 2023
Agenda Item: VII

Subject: Amendment to BOT Regulation 2.006 – Counseling Services

Proposed Board Action: This Regulation is being revised to clarify that counseling services are available only to currently enrolled students and specify the criteria for professional staff to submit documentation in support of a student’s request for a term or retroactive withdrawal. Additionally, the limitation on the number of sessions has been removed and instead students are provided services based on their individualized needs. Students also have the option to select in-person counseling or virtual counseling through the Zoom Healthcare platform. The Office of Counseling Services now maintains its records using a secure Electronic Medical Record Service and supplements its services to our students through a partnership with a vendor who provides additional virtual counseling services and online workshops. These services are available 24 hours a day/seven days a week.

The University is requesting that the Board of Trustees approve amendments to Regulation 2.013 for notice and adoption in accordance with the Florida Board of Governors’ Regulation Development Procedure.

Attachment: Yes

1. Regulation 2.006 – Counseling Services

Florida A&M University

Regulation



2.006 Counseling Services.

(1) Counseling services are available to currently enrolled students only, beginning the first day of each term the student is enrolled. All services are confidential except as stated by law. Students may obtain services on a walk-in or appointment basis when in crisis, based on staff availability. All other services are by appointment only.

(2) Upon the written request of an adult student (18 years or older) and emancipated minors or the guardian of a minor student (17 years or younger), if appropriate, the Office of Counseling Services (Counseling Services) will make a student's records available to the person designated on the Release of Information Form, as required by law. Counseling Services has ten (10) business days to provide the requested information.

(3) All Counseling Services records are kept at the Office of Counseling Services on Titanium Schedule, a secure Electronic Medical Record (EMR) Service and are maintained for seven years after the last entry on the student's Counseling Services records. After this time has elapsed, all records are disposed of properly to protect the confidentiality of the student.

(4) Counseling Services are provided based on a student's individualized needs. Currently, students can choose in-person counseling or virtual counseling through Zoom Healthcare platform. In addition, Counseling Services partners with an online company that provides additional virtual counseling services through its virtual platform.

(5) Students who require more intensive services will be referred to community agencies for mental health care at the student's expense.

(6) For the purpose of requesting a term or retroactive withdrawal, the professional staff may submit supporting documentation for a student's petition when the professional staff has direct evidence that the student is, or has been, a threat to self or others during the semester in question, or when the student has experienced severe symptoms and has participated in at least four counseling sessions within the semester in question.

2.006 Counseling Services

Specific Authority 1001.74(4) FS. Law Implemented 1001.74(4)(10) FS. History–New 10-1-75,
Formerly 6C3-2.06, Amended 9-14-87, Amended June 29, 2006, Amended January 24, 2023.



**Board of Trustees
ACTION ITEM**

**Academic and Student Affairs Committee
Wednesday, February 15, 2023
Agenda Item: VIII**

Subject: Restated Articles of Incorporation of the Florida A&M University Research Foundation, Inc.

Rationale: The Florida A&M University Board of Trustees approved the Florida A&M University Research Foundation, Inc., as a direct support organization in 2017. The University's Division of Research has concluded that it would be beneficial to the Research Foundation and the University to apply for the tax exemptions available under Section 501(c)(3) of the Internal Revenue Code.

Proposed Board Action: Approve amended and restated Articles of Incorporation of the Florida A&M University Research Foundation, Inc., as set forth substantially in the attachment to apply for the exemptions from Federal income taxes as provided for under section 501(c)(3) of the Internal Revenue Code.

Attachment: Yes.

AMENDED AND RESTATED

ARTICLES OF INCORPORATION

FLORIDA A&M UNIVERSITY RESEARCH FOUNDATION, INC.

The undersigned, a majority of whom are citizens of the United States, acting as incorporator of a corporation pursuant to Chapter 617, Florida Statutes, adopts the following Articles of Incorporation.

ARTICLE I – NAME

The name of the Corporation shall be the Florida A&M University Research Foundation, Incorporated.

ARTICLE II – PRINCIPAL PLACE OF BUSINESS AND MAILING ADDRESS

The address of the Corporation's principal office is Florida A&M University, 1700 Lee Hall Drive, Suite 410, Tallahassee, Florida 32307.

ARTICLE III – CORPORATE PURPOSES

This corporation is organized and shall operate exclusively for educational, charitable and scientific purposes. The primary purposes for which this Corporation is organized are:

- (a) To exist and operate solely for scientific and educational purposes and not for pecuniary profit;
- (b) To be organized and operated as a University direct-support organization, as defined in Section 1004.28, Florida Statutes, as may be amended or supplemented;
- (c) The promotion and encouragement of, and assistance to, the research and training activities of faculty, staff and students of Florida A&M University (the "University"), through income from contracts, grants and other sources, including, but not limited to, income derived from or related to the development and commercialization of University work products;
- (d) To provide the means by which discoveries, inventions, processes, and work products of faculty, staff and students of the University may be patented, developed, applied and utilized in order that results of such research shall be

- made available to the public and that funds be made available for such discoveries, inventions, processes and work products for further research at the University;
- (e) To receive, hold, invest and administer property and to make expenditures to or for the exclusive benefit of the University, a member of the state university system of the State of Florida;
 - (f) To approve and execute contracts for the purchase, sale, lease or acquisition of commodities, goods, equipment, construction services, lease of real and personal property and construction;
 - (g) To exercise all the powers enumerated in Chapter 617, Florida Statutes, as it now exists or is subsequently amended or superseded, and to do and perform such acts and to have such powers as shall be desirable and necessary in furtherance of any of the powers herein above enumerated which are not in derogation of the laws of the State of Florida;
 - (h) To carry out its functions such that no substantial part of the Corporation's activities shall be dedicated to attempting to influence legislation by propaganda or otherwise. The Corporation shall not intervene or participate in any political campaign on behalf of or in opposition to any candidate for public office.
 - (i) To promote, establish, conduct and maintain activities on its own behalf and it may contribute to or otherwise assist other corporations, organizations and institutions carrying on exempt activities; and
 - (j) To operate, participate in or manage any other programs or activities that are not prohibited by law and that do not conflict with the provisions of Section 501(c) (3) of the Internal Revenue Code.

ARTICLE IV- POWERS

The Corporation shall have and exercise all powers of a not-for-profit corporation as the same now exist or may hereinafter exist under laws of the State of Florida, and under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No part of the assets, income or profits of the Corporation shall be distributed to, or inure the benefit of, its members, directors or officers or any private individual, in such a fashion as to constitute an application of funds not within the purpose of exempt organizations described in Section 501 (c)(3) of the Internal Revenue Code. However, the Corporation shall be authorized and empowered to pay reasonable compensation to its employees for services rendered and to

make reasonable payments and distributions in furtherance of the purposes set forth herein. Notwithstanding any other provision hereof, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on (1) by a corporation/organization exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code or (2) by a corporation/organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code or the corresponding section of any future federal tax code.

Upon certification as a direct support organization by the Board of Trustees of Florida A&M University, the Corporation shall be authorized to use the property, facilities and personal services of the University, to receive, hold, invest or administer assets or property and to make expenditures for the benefit of the University. The Corporation further shall be authorized to issue revenue bonds, certificates or participation or other forms of indebtedness upon approval of the Board of Trustees and in accordance with the applicable laws of the State of Florida, and to enter into agreements to finance, design and construct, lease, lease-purchase, purchase, or operate facilities necessary and desirable to serve the needs and purposes of the University.

ARTICLE V – MEMBERS

The Corporation shall have no voting members. The Board of Directors may occasionally authorize the establishment of nonvoting membership. The designation of one or more classes of membership, the qualifications and rights of the members of each class, and the manner of their admission shall be regulated by the Bylaws of the Corporation.

ARTICLE VI – DIRECTORS AND THE MANNER OF ELECTION

The Corporation shall be managed by or under the direction of a Board of Directors. At all times, there shall be at least five but no more than seven members of the Board of Directors. The qualifications of officers, the time and manner of electing or appointing them, the duties and the term of office, and the manner of removing officers shall be as set forth in the Bylaws. The Board of Directors shall carry out the purposes of the Corporation in compliance with these Articles of the Corporation and the Corporation Bylaws. The method of appointment or election of directors shall be as stated in the Bylaws of the Corporation.

ARTICLE VII – DISSOLUTION

Upon the dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the

corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE VIII – AMENDMENT

The Board of Directors of the Corporation may amend, alter or repeal any provision of these Articles of Incorporation in the manner now or hereafter provided by Florida law; provided, that amendment shall not become effective until approved by the University Board of Trustees after submission by the President of the University.

ARTICLE IX- INITIAL REGISTERED AGENT AND ADDRESS

The name and the address of the initial registered agent:

Shira R. Thomas, Esq.
Florida A&M University
Suite 304 Lee Hall Drive
Tallahassee, Florida 32307

ARTICLE X – INCORPORATOR

The name and address of the incorporator for these Articles of Incorporation is:

Larry Robinson, Ph.D., President
Florida A&M University
Suite 400, Lee Hall
Tallahassee, Florida 32307

Executed at Florida A&M University in Tallahassee, Florida, this 16th day of February, 2023.

Larry Robinson, Ph.D., President

ARTICLE XI – INITIAL OFFICERS AND/OR DIRECTORS

The initial officer(s) and/or director(s) of the Corporation is/are:

Director Larry Robinson, Ph.D.
Florida A&M University, Suite 400, Lee Hall
Tallahassee, FL 32307

Director Maurice Edington, Ph.D.
Florida A&M University, Suite 100, Lee Hall
Tallahassee, FL 32307

Director Charles Weatherford, Ph.D.
Florida A&M University, 1700 Lee Hall Drive, Suite 410
Tallahassee, FL 32307

ARTICLE XII – INDEMNIFICATION

Directors, officers, employees and agents of the Corporation shall be indemnified to the full extent permitted by Florida law.

ACCEPTANCE BY REGISTERED AGENT

Having been named as registered agent of Florida A&M University Research Foundation, Inc., the undersigned accepts such appointment, agrees to act in such capacity and accepts the obligations imposed by Florida Statutes.

Dated this 16th day of February, 2023.

Shira R. Thomas

FLORIDA **A&M** UNIVERSITY
Board of Trustees
INFORMATION ITEM

Academic and Student Affairs Committee
Wednesday, February 15, 2023
Agenda Item: IX

Subject: Student Affairs Update

Background Information and Summary: An update on the Division of Student Affairs.

FLORIDA **A&M** UNIVERSITY
Board of Trustees
INFORMATION ITEM

Academic and Student Affairs Committee
Wednesday, February 15, 2023
Agenda Item: X

Subject: Academic Affairs Update

Background Information and Summary: An update on the Division of Academic Affairs.