

FLORIDA *A&M* UNIVERSITY
Board of Trustees

Academic and Student Affairs Committee Meeting
Wednesday, October 5, 2022
1:30 p.m.
The Grand Ballroom

Committee Members: Nicole Washington, Chair
Zackary Bell, Ann Marie Cavazos, Michael Dubose, Kristin Harper, and Craig Reed

AGENDA

- | | | |
|------|--|---------------------------|
| I. | Call to Order | Trustee Nicole Washington |
| II. | Roll Call | Ms. Valeria Singleton |
| III. | Minutes for June 1, 2022 Meeting | Trustee Washington |
| IV. | Follow-up Items (June and August meetings) | Trustee Washington |

ACTION ITEMS

- | | | |
|------|---|----------------------|
| V. | Tenure Upon Appointment – Dean Mira Lowe | Dr. Maurice Edington |
| VI. | Tenure Upon Appointment – Dean Suvranu De | Dr. Edington |
| VII. | Request for Leave Without Pay – Nandi Riley | Dr. Edington |

INFORMATION ITEMS

- | | | |
|-------|---|----------------------------|
| VIII. | 2022 – 2023 ASA Committee Action Plan | Dr. Edington
Dr. Hudson |
| IX. | Student Affairs Update <ul style="list-style-type: none">• Enrollment Update• Ignite Transfer Update• Housing Update• Financial Aid Update• Hazing Prevention | Dr. William Hudson, Jr. |
| X. | Academic Affairs Update <ul style="list-style-type: none">• Developmental Studies Program• Licensure Pass Rate Improvement Plans | Dr. Edington |
| XI. | Adjournment | |



Board of Trustees

ACTION ITEM

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: III

Subject: Minutes for June 1, 2022 Meeting

Proposed Board Action: In accordance with the Florida Statutes, a governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

Attachment(s): Yes

1. Minutes for June 1, 2022

Academic and Student Affairs Committee Minutes
Trustee Nicole Washington, Chair
June 1, 2022

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Zachary Bell, Ann Marie Cavazos, Michael Dubose, Kristin Harper, and Nicole Washington. A quorum was established.

Action Item V – Proposed Regulation 4.111 (Undergraduate Transfer Credit) was pulled for consideration, so that the Registrar’s Office could make additional changes.

Trustee Dubose moved to approve the minutes for the meeting on February 17, 2022. The motion was seconded by Trustee Harper and the motion carried.

The Committee recommended approval of the following items:

Tenure - Applications for tenure were reviewed by the departments, the colleges/schools, the University Tenure and Promotion Committee, Provost Edington, and President Robinson. The applicants were evaluated based on their professional experiences, teaching effectiveness, university service, public service, demonstrated contributions to their teaching discipline, technical and performance competencies, records of publications and research, certifications and exceptional scholarly or creative activities. The faculty members listed below were nominated for tenure:

Candidate Name	College/School	Department/Division
Askal Ali	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Institute of Public Health
Ezzeldin Aly	College of Education	Department of Health, Physical Education and Recreation
Jamal Brown	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Pharmacy Practice
Beni Dangi	College of Science and Technology	Department of Chemistry
Maxim Dulebenets	College of Engineering	Department of Civil and Environmental Engineering
Islam Elsharkawy	College of Agriculture and Food Sciences	N/A

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Quovadis Epps	College of Pharmacy and Pharmaceutical Sciences_ Institute of Public Health	Pharmacy Practice
Lisa Gardner	School of Nursing	N/A
Sherif Gendy	School of Allied Health Sciences	Division of Physical Therapy
Kurt Gray	School of Allied Health Sciences	Division of Physical Therapy
Muhammad Haseeb	College of Agriculture and Food Sciences	N/A
Michael Martinez Colon	School of the Environment	N/A
Carswella Phillips	School of Nursing	N/A
Behnam Shadravan	School of Architecture and Engineering Technology	Division of Engineering Technology
Komalavalli Thirunavukkuarasu	College of Science and Technology	Department of Physics

Trustee Cavazos moved to approve the tenure recommendations. The motion was seconded by Trustee Dubose and the motion carried.

New Degrees – Master of Science in Materials Science and Engineering & Doctor of Philosophy in Materials Science and Engineering - The University proposed an interdisciplinary master’s and doctoral program in Materials Science and Engineering (MS&E) beginning Spring 2023. The proposed programs will be offered jointly within the FAMU-FSU College of Engineering and utilize faculty that currently teach at the joint College, the existing MS&E program at Florida State University (FSU), and related programs within the College, and Physics and Chemistry departments on the Main campus of FAMU. The MS&E programs were created at FSU initially and was administered by the Graduate School until Spring 2021, when it was moved to the FAMU-FSU College of Engineering (COE). With MS&E in FAMU-FSU COE, the time is right to create FAMU MS&E and establish joint FAMU-FSU MS&E programs. The joint FAMU-FSU MS&E programs will be symmetric on the FSU and FAMU sides, creating opportunities for increased collaboration between faculty on the main campus, specifically in Chemistry and Physics. More importantly, FAMU students will be able to enroll in the joint MS&E programs. Admissions to the programs and curricula are designed to build upon undergraduate experiences from a wide range of degrees, such as engineering, architecture, and engineering technology.

Trustee Harper moved to approve the proposed interdisciplinary master's and doctoral program in Materials Science and Engineering beginning Spring 2023. The motion was seconded by Trustee Dubose and the motion carried.

Revised BOT Policy 2005-08 (Sponsored Contracts and Grants Policy) – The policy was amended to add definitions and enforcement responsibilities.

Trustee Dubose moved to approve revised BOT Policy 2005-08. The motion was seconded by Trustee Bell and the motion carried.

Revised BOT Policy 2005-09 (Principal Investigator Policy) – The policy was amended to clarify who can be a principal investigator (PI) or related position, PI responsibilities, and compliance with University processes, state, and federal law.

Trustee Harper moved to approve revised BOT Policy 2005-09. The motion was seconded by Trustee Dubose and the motion carried.

Revised BOT Policy 2014-01 (Export Control Policy) – The policy was amended to reflect the following:

- Additional definitions for clarity (fundamental research exemption, Technical Data/Technology expanded definition);
- Updated penalties;
- Updated Authorities;
- Updated links; and
- Updated office name.

Trustee Dubose moved to approve revised BOT Policy 2014-01. The motion was seconded by Trustee Bell and the motion carried.

Student Affairs Updates – informational updates were provided:

- Dr. William Hudson, Jr., and his team provided updates on enrollment, transfer program, and an update on hazing prevention.
- Snapshots of summer 2022 and fall 2022 admissions for first time in college (FTIC) and Florida College System (FCS) applicants were provided.
 - Fall admissions applications are up by 45% compared to last year.
 - There is a 41% increase in admitted students.
- Ms. Teri Little-Berry provided an update on the IGNITE 2+2 Program.
 - Strategic recruitment initiatives for IGNITE include hosting FAMU Days at partnering institutions if those students are not in close proximity during the Presidential Recruitment Tour. Beginning Fall 2022 we will host Transfer Days on campus where IGNITE participants will be able to visit the campus. The University is in the process of implementing Slate.

Slate is the new CRM system that will expand our ability to communicate with all prospective students.

- **IGNITE Entry, FAMU Applicant Redirected** - Once a student has applied to FAMU and is redirected, the Office of Undergraduate Admissions will send communications to all redirected applicants about the IGNITE program and FCS partnering institutions. The goal is to have redirected applicants attend one of our partnering FCS institutions and enroll in IGNITE during their first semester. They receive information from the FAMU Transfer Enrollment Specialist assigned to the FCS institution and the IGNITE Campus Liaison at the IGNITE partnering institution.
- **IGNITE Entry, Student Enrolls at FCS Directly** - If a student does not apply to FAMU and decides to attend an FCS, they are contacted by FAMU. FAMU partners with the campus liaison to send out communications to FCS students about the features and benefits of the IGNITE program encouraging them to enroll.
- The Office of Transfer Academic Success works closely with new transfer students to ensure a successful academic and social transition to FAMU. Also, the office prepares transfer articulation agreements and coordinates the curriculum mapping review process with our IGNITE partner institutions and FAMU's schools and colleges. The Office of Transfer Academic Success is located in the Undergraduate Student Success Center within the Division of Academic Affairs.
- The final informational update was from Mr. Bryan Smith regarding the hazing prevention initiatives.
 - The 2022 Hazing Prevention Summit will be in conjunction with the SUS Campus Safety Retreat on July 27 on the campus of the University of South Florida.
 - Since the inception of the Alivetek online course, there have been 8,501 students to complete the Hazing Prevention course.
 - The University conducted five investigations into possible violations of University Regulation 2.028. One case remains open for investigation while four cases were unsubstantiated.

Academic Affairs Updates – The following informational updates were provided:

- Provost Edington provided brief updates.
 - Discussed Strategies for Sustained Success: There was a robust discussion regarding strategies to achieve *Excellence Points* under the Performance Based Funding metrics.
 - During the President's Retreat with his senior leadership team, there was a consensus to target a minimum annual score of 85 points.
 - So, the areas of focus to achieve the targeted score fall into three general categories: Post-Graduate Outcomes (Metrics 1 and 2); Retention & Graduation Rates (Metrics 4, 5, and 9B); and Degree Production in Programs of Strategic Emphasis (Metrics 6 and 8).
 - Post-Graduate Outcomes – In 2022, we achieved 4 *Excellence Points* and 8 *Excellence Points* (PBF 1 and PBF 2). In order to reach our target points in 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: student recruitment, student professional development, academic and

FLORIDA **A&M** UNIVERSITY
Board of Trustees

workforce alignment, faculty recruitment and retention, curriculum development, and academic program prioritization.

- Retention & Graduation Rates – In 2022, we received zero *Excellence Points* for PBF 4, 5 *Excellence Points* for PBF 5, and zero *Excellence Points* for PBF 9B. In order to reach our target for 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: student recruitment, scholarship support, academic support services, and data analytics.
- Degree Production in Programs of Strategic Emphasis - In 2022, we received 10 *Excellence Points* for PBF 6 and 4 *Excellence Points* for PBF 8. In order to reach our target for 2025, some of our key initiatives that are ongoing and/or greater focus will be implemented on moving forward consist of: Academic Affairs recruitment (FAMU IGNITE Transfer Program), health professions recruitment team, graduate student support, faculty recruitment, joint College of Engineering (strategic investments), curriculum development, and academic program prioritization.
- Update on Key Searches – Dr. Suvranu De, the new Dean, FAMU-FSU College of Engineering will begin on July 15. An announcement will be made soon for the Director, Meek-Eaton Black Archives.
- Mr. Rodner Wright, Dean, School of Architecture and Engineering Technology and Dr. Cynthia Hughes Harris, Dean of the School of Allied Health Sciences are retiring at the end of this academic year.

There being no further discussion, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Nicole Washington, Committee Chair



Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: IV

Subject: Follow Up Items (June and August meetings)

Background Information and Summary: An update on the follow up from June and/or August meetings.



Board of Trustees

ACTION ITEM

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: V

Subject: Tenure Upon Appointment – Mira Lowe, M.S.

Proposed Board Action: In accordance with BOT Regulation 10.204 and Article 15.8 of the Collective Bargaining Agreement (2019 – 2022), tenure may be granted to a faculty member by the Board at the time of initial appointment, upon recommendation of the appropriate administrator (President or President’s designee). The administrator shall consider the recommendation of the department or equivalent unit prior to making his/her final tenure recommendation.

Requests for Tenure Upon Appointment are approved by the Provost and President. The documentation has been reviewed by the school/college tenure and promotion committee and the university-wide tenure and promotion committee.

Attachment: Yes

1. Summary

Tenure Upon Appointment Candidates – (October 5-6, 2022 BOT Meeting)

Candidate	Rationale	Justification	Levels of Internal Review
<p>Mira Lowe</p> <ul style="list-style-type: none"> • Master of Science, Journalism Columbia University, New York • Bachelor of Arts, Television and Radio Brooklyn College, Brooklyn, New York 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Brings a national reputation to the institution <input checked="" type="checkbox"/> Has a distinguished record of scholarship/research/creative activity in the discipline <input checked="" type="checkbox"/> Fills a critical and/or strategic need <input checked="" type="checkbox"/> Meets College/School tenure requirements <input checked="" type="checkbox"/> Market/competition factors <input type="checkbox"/> Had tenure at prior institution 	<p>Mira Lowe most recently served as Assistant Dean for Student Experiences at the University of Florida (UF) and Director of the Innovation News Center (INC), a public media newsroom serving North Central Florida where student journalists alongside professionals produce content for multiple media properties, including the NPR, PBS and ESPN affiliates. She also serves as President of the Journalism and Women Symposium (JAWS), a national nonprofit that supports and advocates for female journalists and a more accurate portrayal of society. Prior to joining UF, Lowe was a Senior Editor at CNN Digital in Atlanta where she managed the planning, execution and programming of various special projects across a global portfolio. Lowe previously led the features team, overseeing the entertainment, lifestyle, tech, travel and health sections for CNN.com and mobile. Before that, Lowe was the Editor-in-Chief of JET magazine in Chicago, where she became the first woman to helm the number one African-American newsweekly. Lowe also served as Assistant Managing Editor for its sister publication, EBONY magazine, while at Johnson Publishing Company. Her print experience extends to newspapers, including Newsday in New York, where she worked as an editor and recruiter.</p>	<ul style="list-style-type: none"> • SJGC Tenure and Promotion Committee • University-Wide Tenure and Promotion Committee • Provost



Board of Trustees

ACTION ITEM

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: VI

Subject: Tenure Upon Appointment – Suvranu De, Ph.D.

Proposed Board Action: In accordance with BOT Regulation 10.204 and Article 15.8 of the Collective Bargaining Agreement (2019 – 2022), tenure may be granted to a faculty member by the Board at the time of initial appointment, upon recommendation of the appropriate administrator (President or President’s designee). The administrator shall consider the recommendation of the department or equivalent unit prior to making his/her final tenure recommendation.

Requests for Tenure Upon Appointment are approved by the Provost and President. The documentation has been reviewed by the school/college tenure and promotion committee and the university-wide tenure and promotion committee.

Attachment: Yes

1. Summary

Tenure Upon Appointment Candidates – (October 5-6, 2022 BOT Meeting)

Candidate	Rationale	Justification	Levels of Internal Review
<p>Suvranu De</p> <ul style="list-style-type: none"> • B.M.E., Mechanical Engineering, Jadavpur University, India • M.E., Mechanical Engineering, Indian Institute of Science, Bangalore, India • Sc.D., Mechanical Engineering, Massachusetts Institute of Technology, 2001 	<ul style="list-style-type: none"> ☑ Brings a national reputation to the institution ☑ Has a distinguished record of scholarship/research/creative activity in the discipline ☑ Fills a critical and/or strategic need ☑ Meets College/School tenure requirements ☑ Market/competition factors ☑ Had tenure at prior institution 	<p>Suvranu De most recently served as the J. Erik Jonsson '22 Distinguished Professor of Engineering at Rensselaer Polytechnic Institute, where he was head of the Department of Mechanical, Aerospace and Nuclear Engineering and director of the Center for Modeling, Simulation, and Imaging in Medicine. He is the recipient of the ONR Young Investigator Award, Rensselaer School of Engineering Research Excellence Award, the James M. Tien '66 Early Career Award for Faculty, the Rensselaer School of Engineering Outstanding Research Team Award, the J. Tinsley Oden Medal of the U.S. Association for Computational Mechanics and the Edwin F. Church Medal of the American Society of Mechanical Engineers. De serves on the editorial boards of multiple journals. He is a senior member of the Institute of Electrical and Electronics Engineers (IEEE) and serves as Vice-Chair (Awards) of the IEEE Technical Committee on Haptics. He is an elected fellow of four professional societies: the American Society of Mechanical Engineers (ASME), the American Institute for Medical and Biological Engineering (AIMBE), the International Association for Computational Mechanics (IACM), and the United States Association for Computational Mechanics (USACM).</p>	<ul style="list-style-type: none"> • Department of Mechanical Engineering Tenure and Promotion Committee • FAMU-FSU College of Engineering Tenure and Promotion Committee • University-Wide Tenure and Promotion Committee • Provost



Board of Trustees

ACTION ITEM

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: VII

Subject: Request for Leave Without Pay – Nandi Riley

Proposed Board Action: It is recommended that the Board of Trustees approve the Request for Leave Without Pay for Nandi Riley.

Attachment: No



**Board of Trustees
INFORMATION ITEM**

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: VIII

Subject: Academic and Student Affairs Committee Action Plan (2022-2023)

Meeting Date	Information Items	Action Items	Due Date
October 5-6, 2022	<ul style="list-style-type: none">• Enrollment Update• Annual Goals and Priorities for Academic Affairs• Hazing Prevention		
December 7-8, 2022			
February 15-16, 2023		<ul style="list-style-type: none">• Academic Calendar• Sabbatical and Professional Development Leave	March 1 N/A
April 19, 2023 (Zoom)		<ul style="list-style-type: none">• Accountability Plan	May 1
May 11, 2023 (Zoom)			
June 7-8, 2023	<ul style="list-style-type: none">• Update on Licensure Pass Rate Improvement Plans	<ul style="list-style-type: none">• Tenure	N/A
August 2-3, 2023 (Retreat)			

Note: A special meeting will need to be scheduled to approve the Textbook Affordability Annual report that's due on September 30.



**Board of Trustees
INFORMATION ITEM**

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: IX

Subject: Student Affairs Update

Background Information and Summary: An update on the Division of Student Affairs.



**Board of Trustees
INFORMATION ITEM**

Academic and Student Affairs Committee

Wednesday, October 5, 2022

Agenda Item: X

Subject: Academic Affairs Update

Background Information and Summary: An update on the Division of Academic Affairs.