

Florida A&M University



Facilities Planning

Florida A&M University



Approval of Capital Improvement Plan



Florida Agricultural and Mechanical University
Board of Trustees Action Item

Meeting Date June 6, 2013

Agenda Item _____

Item Origination and Authorization

Policy _____ Award of Bid _____ Budget Amendment _____ Change Order _____
Resolution _____ Contract _____ Grant _____ Other X _____

Action of Board

Approved _____ Approved w/ Conditions _____ Disapproved _____ Continued _____ Withdrawn _____

**Subject: Approval of Five-year Capital Improvement Plan and 2014-15
Fixed Capital Outlay Legislative Budget Request**

Rationale: Every year the Board of Governors (BOG) provides the legislature with a recommended budget for additional academic and academic support facilities that are needed for the state Universities in the upcoming five-year period. In support of this effort the DOE requires each University to submit a Fixed Capital Outlay (FCO) legislative budget request and an updated five-year Capital Improvement Plan (CIP). This year the BOG request has been modified to include non-academic facilities.

An Educational Plant Survey, which evaluated existing academic facilities and recommended future capital projects for the University, was completed in March 2010. The University has prepared its FCO legislative budget request for academic facilities and the corresponding CIP section (attached) consistent with the findings of the 2010 Educational Plant Survey and the University's Master Plan. The non-academic facilities in the CIP are consistent with the Master Plan.

Recommendation: That the Board of Trustees approves the Five-year Capital Improvement Plan and 2014–2015 Legislative Budget Request and authorizes the President to forward them to the BOG.

Attachment: Five-year Capital Improvement Plan and Legislative Budget Request

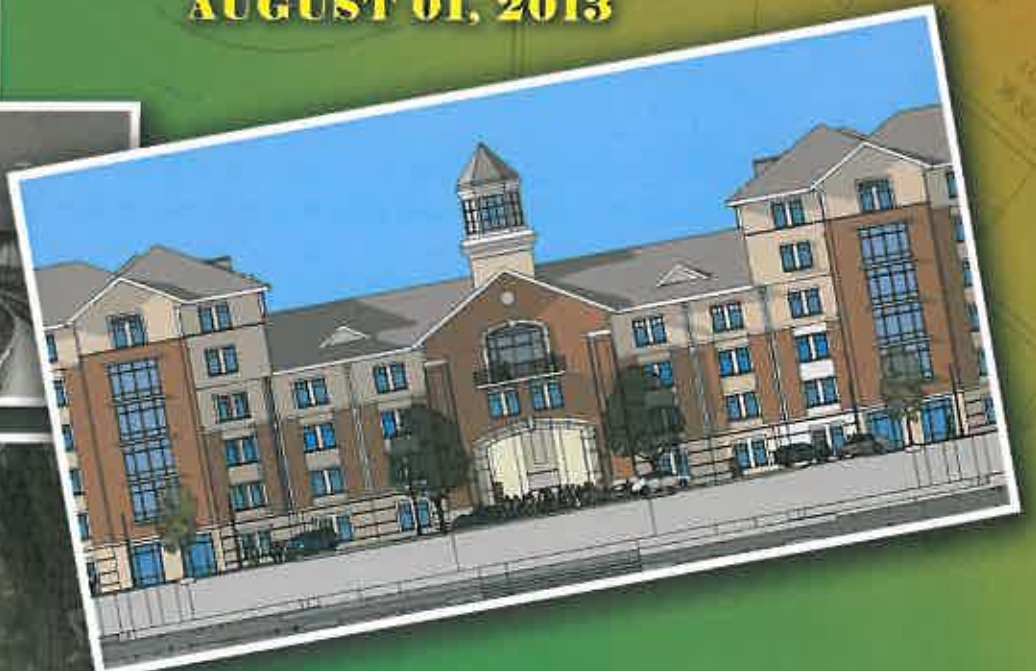


FLORIDA A&M UNIVERSITY CAPITAL IMPROVEMENT PLAN

2014-2015 THROUGH 2018-2019



**DR. LARRY ROBINSON
INTERIM PRESIDENT
AUGUST 01, 2013**



1 STUDENT UNION \$6,200,000 \$23,800,000 \$3,100,000 STUDENT ACTN 90,000 140,000

TOTAL 0 0 0 0 0 0 0

REQUESTS FROM OTHER STATE SOURCES

Priority No	Project	Year 1	Year 2	Year 3	Year 4	Year 5	Academic or Other Programs to Benefit from Projects	Net Assignable Square Feet (NASF)	Gross Square Feet (GSF)
TOTAL		0	0	0	0	0			0

TOTAL 0 0 0 0 0 0 0

REQUESTS FROM NON-STATE SOURCES, INCLUDING DEBT

Priority No	Project	Year 1	Year 2	Year 3	Year 4	Year 5	Academic or Other Programs to Benefit from Projects	Net Assignable Square Feet (NASF)	Gross Square Feet (GSF)	Expected Source of Funding (if known)	Master Plan Approval Date
1	HOUSING - NEW AND RENOVATIONS	\$16,500,000	\$16,000,000	\$26,000,000	\$0	\$9,000,000		165,000	247,000		Dec. 2012
2	STUDENT SVCS CENTER EXTENSION	\$7,000,000	\$1,000,000	\$0	\$0	\$0		25,000	37,500		Dec. 2012
3	PARKING GARAGE	\$6,000,000	\$0	\$6,000,000	\$0	\$6,000,000		90,000	126,000		Dec. 2012
4	STADIUM AND ATHLETIC FIELDS	\$3,000,000	\$50,000,000	\$5,000,000	\$0	\$0		111,000	155,000		Dec. 2012
TOTAL		\$32,500,000	\$67,000,000	\$37,000,000	\$0	\$15,000,000					

Florida A&M University



Approval of Construction Management Policy



**Florida Agricultural and Mechanical University
Board of Trustees Action Item**

Meeting Date June 06, 2013

Agenda Item:

Item Origination and Authorization

Policy X Award of Bid Budget Amendment Change Order
 Resolution Contract Grant Other

Action of Board

Approved Approved w/ Conditions Disapproved Continued Withdrawn

Subject: New BOT Policy 2013- – Construction Procedures Manuals

Background: This Policy provides the manner by which the University’s facilities projects may be planned, designed, and constructed. The policy requires the President to develop the following Procedures Manuals related to construction and facilities management.

- (a) *“Project Manager’s Procedure Manual”* that addresses: the roles and responsibilities of the University’s project managers with respect to planning, design, and construction of University facilities; the selection of professional services; and overall design and construction management and administration;
- (b) *“Service Guide for Design and Construction Professionals”* that addresses: the specific duties and responsibilities of design and construction professionals conducting business with the University; informs design and construction professionals of the University’s general design philosophy and standards; and informs design and construction professionals how FAMU manages its construction projects; and,
- (c) *“Design Standards for Professionals”* that addresses: FAMU’S technical design standards; specific areas of design concern including historic preservation, sustainability, existing utilities, codes and ordinances, automated controls, signage, environmental health and safety, materials and equipment; design deliverables; and submittal requirements.

The Procedures Manuals will be reviewed by an Architect or Engineer registered to practice in the State of Florida and by the University’s Office of the General Counsel. The President shall approve the Procedures Manuals and any subsequent amendments.

The Construction and Facilities Management Office shall be responsible for the administration and implementation of the requirements of the Procedures Manuals and shall maintain the records that support adherence to the requirements.



Florida Agricultural and Mechanical University
Board of Trustees Action Item

Recommendation: That the Board of Trustees (BOT) adopts the Policy as presented in the attached "Draft BOT Policy 2013 - , "Construction Procedures Manuals"

Attachment: "Draft BOT Policy 2013 - , Construction Procedures Manual".



**Florida Agricultural & Mechanical University
Board of Trustees Policy**

**Board of Trustees Policy Number:
2013-**

Date of Adoption: June 6, 2013

Subject	Construction Procedures Manuals
Authority	<u>Board of Governors Regulation 1.001- University Board of Trustees Powers and Duties, Section 7(e), Article IX, section 7(c), Florida Constitution</u>
Applicability	<u>Planning, designing, constructing, and managing of facilities projects.</u>

I. Policy Statement and Purpose

In recognition of its responsibility for the proper stewardship of the Florida Agricultural and Mechanical University's (University or FAMU) buildings and other facilities, the FAMU Board of Trustees establishes this Policy to provide the manner by which the University's facilities projects may be planned, designed and constructed.

II. Procedures Manuals

The President shall be responsible for the development of the following Procedures Manuals related to construction and facilities management:

- (a) "Project Manager's Procedure Manual" that addresses: the roles and responsibilities of the University's project managers with respect to planning, design and construction of University facilities; the selection of professional services; and overall design and construction management and administration;
- (b) "Service Guide for Design and Construction Professionals" that addresses the specific duties and responsibilities of design and construction professionals conducting business with the University; informs design and construction professionals of the University's general design philosophy and standards; and informs design and construction professionals how FAMU manages its construction projects;
- (c) "Design Standards for Professionals" that addresses: FAMU'S technical design standards; specific areas of design concern including historic preservation, sustainability, existing utilities, codes and ordinances, automated controls, signage, environmental health and safety, materials and

equipment; design deliverables; and submittal requirements.

III. Review and Approval and Amendments of Procedure Manuals

The Procedures Manuals shall be reviewed by an architect or engineer registered to practice in the State of Florida and by the University's Office of the General Counsel.

The President shall approve the Procedures Manuals and any subsequent amendments.

IV. Administration and Implementation

The Construction and Facilities Management Office shall be responsible for the administration and implementation of the requirements in Procedures Manuals and shall maintain the records that support adherence to the requirements.