

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Governance Committee Meeting

Thursday, March 4, 2021

8:30 a.m.

Zoom

Committee Members: Thomas Dortch, Chair
Michael Dubose, Xavier McClinton, Kimberly Moore, Belvin Perry,
Kenny Stone, Nicole Washington

AGENDA

- | | | |
|-----|---------------|-----------------------------|
| I. | Call to Order | Trustee Dortch |
| II. | Roll Call | Ms. Linda Barge-Miles, Esq. |

ACTION ITEMS

- | | | |
|------|---------------------------|----------------|
| III. | September 3, 2020 Minutes | Trustee Dortch |
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INFORMATION ITEMS

- | | | |
|------|---|----------------------------|
| IV. | Government Relations Update | Mrs. Danielle McBeth, Esq. |
| V. | Timelines for President's Goal Setting and Evaluation | Trustee Dortch |
| VI. | Timeline for Board's Self-Evaluation | Trustee Dortch |
| VII. | Adjournment | |

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Governance Committee Minutes
Thursday, March 4, 2021
Agenda Item: III

Subject: Governance Committee Meeting Minutes

Proposed Board Action: Subject: Approval of the Minutes

Rationale: Section 5.10 of the Board of Trustees Operating Procedures provides that detailed minutes should be kept for any Board or Committee meeting. Those minutes should include a record of votes cast and attendance.

Recommendation: Approve the Board of Trustees meeting minutes for September 3, 2020.

Attachments: Yes, copies of the minutes are attached.

FLORIDA **A&M** UNIVERSITY
Board of Trustees

Governance Committee Minutes
Trustee Thomas Dortch, Chair
Wednesday, September 2, 2020

The Governance Committee met on Wednesday, September 2, 2020. A quorum was established, with the following Committee members in attendance: Thomas Dortch, Xavier McClinton, Kimberly Moore, Belvin Perry and Nicole Washington. Other trustees attending the meeting were Trustees Harper, Lawrence and Reed.

The first agenda item was approval of the June 4, 2020 and August 6, 2020 meeting minutes. Trustee Moore moved approval of the minutes. The motion was seconded by Trustee Washington and it was approved unanimously.

Next, General Counsel Denise Wallace provided an update on the amendment to FAMU Regulation 1.022, Title IX, Sex Discrimination and Sexual Misconduct Prohibition, Formal Hearing Process. Trustee Moore offered a motion to approve the revised regulation. The motion was seconded by Trustee Washington and was approved unanimously.

With there being no further business, the meeting adjourned.

**Board of Trustees
INFORMATION ITEM**

Governance Committee

Thursday, March 4, 2021

Agenda Item: V

Subject: Presidential Goals and Evaluation Timeline

Background Information and Summary: The Board of Trustees conducts an annual evaluation of the president's performance for the prior year. The attached document provides the timeline for setting the president's goals, as well as a separate timeline for conducting the president's evaluation.

Attachments: President's Goals Timeline
President's Evaluation Timeline

2021/2022 Presidential Goal Setting Timeline

06/01-30/2021

President Robinson will work on his proposed goals for 2021/2022.

07/01/2021

President Robinson will provide his proposed goals to Chair Lawson.

07/02/2021 –
07/31/2021

Chair Lawson will provide to the Governance Committee the proposed 2021/2022 performance goals and objectives produced by President Robinson. Note: The Committee will work collaboratively with President Robinson to reach mutual agreement regarding his annual goals and objective for the succeeding year.

08/05/2021

The Governance Committee will approve the proposed 2021/2022 goals and objectives presented by President Robinson.

08/05/2021

The Board will approve the 2021/2022 performance goals and objectives and other such criteria as deemed appropriate by the Board.

Presidential Evaluation Timeline 2020/2021 Review Period

05/01-31/2021

The Governance Committee Chair will meet with President Robinson to discuss the following:

1. The evaluation process
2. Any feedback/suggestions that he would like to contribute related to the aforementioned items.

06/01/2021 –
07/15/2021

President Robinson will complete a self-appraisal/assessment of his performance as it pertains to the Board approved goals and objectives for the 2020/2021 performance review period and other such criteria as deemed appropriate by the Board. His self-appraisal is due on July 15, 2021.

07/16/2021 –
07/31/2021

Each Board member will evaluate President Robinson’s performance for 2020/2021 and will be provided the following: President Robinson’s self-appraisal and the approved evaluation tool for the 2020/2021 performance review period. Chair Lawson will confer with SUS Chancellor Criser to garner his feedback regarding President Robinson’s performance.

Note: The Governance Committee in collaboration with the Office of University Assessment will compile the feedback received from the individual board members.

08/02/2021

The Governance Committee will provide President Robinson with a draft summary of the evaluation report.

08/05/2021

The Governance Committee will meet and approve its final draft of the evaluation report.

08/05/2021

The Governance Committee will present the evaluation report to the Board for approval.

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Governance Committee
Thursday, March 4, 2021
Agenda Item: VI

Subject: Board of Trustees Self-Assessment

Proposed Board Action: The Board of Trustees' Governance Committee Charter provides that the Board will conduct a self-assessment annually. Additionally, the Southern Association of Colleges and Schools Commission of Colleges, Principles of Accreditation 4.2(g) requires governing boards to regularly evaluate their responsibilities and expectations.

The Board, in its efforts toward continuous improvement, asked the Governance Committee to provide suggested updates for its self-assessment. The revised self-assessment form needs to be approved by the Board.

Attachments:

1. Self-Assessment Timeline

Board of Trustees
2020/2021 Self-Assessment

July 1, 2021	The BOT Liaison will send the self-assessment survey link to the Board of Trustees
July 15, 2021	Board members will complete the self-assessment survey.
July 16-27, 2021	The University's Office of Assessment will analyze the assessment and draft a report, which will be disseminated to the BOT.
July 29, 2021	The self-assessment report will be provided to Trustees. (7 days before retreat)
August 4, 2021	The Governance Committee will recommend to the Board the next steps that should be addressed, as a result of the self-assessment survey.
August 5, 2021	The Board of Trustees will review and accept the self-assessment.