

**Florida Agricultural and Mechanical University  
Board of Trustees**



**SUMMARY MEETING MINUTES  
December 11, 2015**

**9:00 A.M.**

**CALL TO ORDER AND WELCOME**

*Cleve Warren, Chair*

Chair Warren called the meeting to order. Attorney Barge-Miles called the roll. A quorum was established.

**PUBLIC COMMENTS:**

Chair Warren recognized the following individuals for public comments:

Dr. William Tucker

Dr. Elizabeth Davenport

**PRESIDENT'S REPORT**

*Dr. Elmira Mangum, President*

Chair Warren recognized President Mangum for her report. She started her report by thanking Chair Warren on his great words of wisdom about the University. She then updated the Board on the great things that are happening at FAMU and thanked the Board, the staff, students, alumni, supporters, and faculty for their contributions to the University over the past year.

She informed the Board that about 800 students would be graduating during the fall commencement and highlighted some of the University's recent successes, including the women's MEAC cross country championships, the University's partnership with the Bethel AME Community Development Corporation, the Tallahassee Housing Authority, Mayor Andrew Gillum, and his wife R.J., and various community groups to collect about 400 gifts for families in the Springfield and Orange Avenue public housing facilities. Additionally, she highlighted the inaugural Discover on Parade, a partnership between FAMU, FSU, and TCC.

President Mangum also shared that a newly released study by the New York-based Financial Technology company, Smart Asset, ranked FAMU among the best value colleges and top schools where graduates earn the highest starting salaries.

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**CONSENT AGENDA**

Chair Warren thanked President Mangum for her remarks followed by comments from Trustee Moore, Trustee Alston, and Trustee Grable. Chair Warren asked if there were any other comments. There were no other comments; therefore, he moved on to the consent agenda.

Chair Warren noted that the Student Affairs action item from the prior day to require mandatory insurance for students would be added to the consent agenda as item SA2.

Chair Warren asked trustees to indicate any items they wanted to be added or removed from the consent agenda. Trustee Alston responded that he would like to add AA2. Regarding items DSO1, SO2, and DSO3, Trustee Moore stated that they need to reflect the "approval" versus the word – the term "acceptance." Chair Warren agreed. With the inclusion of AA2, and the correction to DSO1 DSO2, DSO3 and changing the word "acceptance" to "approval" as recommended by Trustee Moore.

Trustee White moved approval of the consent agenda. Trustee Alston seconded it, and the motion carried.

**Board of Trustees (BT)**

BT1 Minutes – October 18, 2015, October 22, 2015, and November 20, 2015

**Academic Affairs Committee (AA)**

AA1 Approval of the Termination of Academic Programs in Education

**Budget and Finance Committee (BF)**

BF1 Approval of the Facilities Management and Maintenance Contract for the FAMU College of Law

BF2 Approval of SGA Budget

**Direct Support Organizations (DSO)**

DSO1 Acceptance of FAMU Foundation's Budget

DSO2 Acceptance of National Alumni Association's Budget

DSO3 Acceptance of FAMU Booster's Budget

**Facilities Planning (FP)**

FP1 Approval of the Quincy Farm Easement

FP2 Approval of Campus Development Agree

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**Special Committee on Presidential Evaluation (SCPE)**

**SCPE1 Approval of Presidential Evaluation Form**

**Student Affairs (SA)**

**SA1 Approval of Amendments to Regulation 2.030**

**SA2 Mandatory Insurance for Students**

**ACTION ITEMS**

After approval of the consent agenda, Chair Warren called for the Board to consider the action items, starting first with Item AA2. Trustee Alston asked AA2 be dealt with at the close of the meeting so that he could have a conversation with Provost David. Chair Warren granted the request.

Trustee Warren recognized Trustee Alston to present the items for the Governance Committee. The first recommended action item was approval of the role of the Committee including annually approving a charter for standing Board committee, reviewing Board operating procedures periodically, and evaluating the Board's governance. Trustee Alston moved for approval of the item. Trustee White seconded it, and the motion carried.

The next item was a recommendation to establish the Committee as a standing committee. Trustee Alston moved for approval of the Governance Committee as a standing committee. Trustee Moore seconded it, and the motion carried.

The third recommendation was a motion requiring a motion to extend the time or make a formal announcement that the time will be extended at the meeting when the meeting was set to adjourn. Trustee Alston moved for approval of the item. It was seconded by Trustee Moore and carried.

The last action item from the Governance Committee was a recommendation to approve an amendment to Section 3.4 of the Operating Procedures to add that the Vice Chair will act in the vacancy of the Chair. Trustee Alston moved for approval, and it was seconded by Trustee White. The motion carried.

In accordance with Article 9 of President Mangum's employment agreement, the Board must confirm her appointment to outside boards. Chair Warren presented the Trustee with information regarding her appointment to three boards. He asked for a motion to approve her participation in these boards. Trustee White moved for approval, and it was seconded by Trustee Lawson. The motion carried.

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The Trustees went back to consider Item AA2 that had taken off the consent agenda. Trustee Alston moved for approval of the item, and it was seconded by Trustee Grable. The motion carried.

**STANDING COMMITTEE REPORTS**

Chair Warren recognized the committee chairs to present their respective reports.

**Facilities Planning Committee**

*Trustee Karl White, Chair*

Trustee White presented the report of the Facilities Planning Committee. The Committee recommended the approval of the Quincy Farm easement and authorization for the President to enter an agreement with the City of Tallahassee to extend the term of the Community Development Agreement to December 31, 2017, subject to the review and the approval of the Office of the General Counsel. These items were approved as a part of the consent agenda.

The Facilities Planning Committee heard informational updates on the maintenance contract for the Orlando campus and construction updates. There was also a discussion about interim plans for the Athletics Field House construction project.

Finally, as an informational item, the Committee elected Trustee Woody as the vice chair of the Committee.

**Academic Affairs Committee**

*Trustee Bettye Grable, Chair*

Trustee Grable reported that the Committee recommended approval of a request to terminate several programs in the College of Education that had a very low number of graduates the last three years, the approval of the academic calendar for years 2016/2017, 2017/2018 and, 2018/2019, and deferred to the full Board the approval of a regulation authorizing the University to implement appropriate procedures to ensure the continued academic progress of the students and their graduation success.

The Committee also heard discussion on:

- The Black Television New Channel
- The Interdisciplinary Studies Program
- The FAMU DRS Thurgood Marshall College Fund Project
- The FAMU DRS
- The Study Abroad Guidelines

After the conclusion the Committee report, Trustee Grable asked Chair Warren asked if the Board was going back to discuss the academic progress regulation. Chair Warren concurred, and Trustee Grable acknowledged Provost David to discuss the details of this item. Chair Warren asked for a motion for this item to be considered by the Board. Trustee Grable moved that the Board approve this policy. Trustee Warren seconded the motion.

Chair Warren called for a roll call vote. The motion carried six votes to two.

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**Audit and Compliance**

**Trustee Nicole Washington, Chair**

Trustee Washington stated that the Audit Committee discussed five informational items:

- Trustee Wood was elected vice chair
- Update on the status of the selection of a firm for the audit of bonus payments and renovations to the President's house
- Report on proposed BOG regulation pertaining to the implementation of a comprehensive compliance and ethics program
- Report on the status of investigations from July to September
- Update on topics of interest to the Board

**Budget and Finance Committee**

**Trustee Kelvin Lawson, Chair**

Trustee Lawson reported that the Committee had the following action items on its agenda:

- The Committee recommended the approval of the Facilities and Maintenance contract.
- The Committee recommended the approval of the amendment to the full year 2015-2016 Operating Budget to provide additional budget authority.
- The Committee delayed a discussion of the funds to address renovations to the cafeteria.

As an informational item, the Committee approved the election of Trustee Torey Alston to serve as vice chair of the Budget and Finance Committee.

**DSO Committee**

**Trustee Kimberly Moore, Chair**

Trustee Moore reported that the Committee had one action items and several informational items. The Committee motioned to approve the 2015-2016 DSO budgets that had already been approved previously by each governing boards.

Vice President George Cotton Sr. provided update of division's activities including:

- A snapshot on fundraising
- A discussion of his 90-day work plan

Assistant Vice President John Michael Lee and Executive Director Carmen Cummings of the Alumni Affairs Office provided an update on alumni affairs.

Vice President Cotton also presented several updates on the Foundation including:

- The FAMU Foundation Board meeting was held
- Retired Colonel Bodes Hartley, after more than 30 years, retired from the FAMU Foundation Board

Additionally, the Foundation Funds Manager provided the investment report.

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Lastly, Vice President Cotton presented an update on the Rattler Boosters.

**Student Affairs Committee**

***Trustee Tonnelle Graham, Chair***

Trustee Graham reported that the Student Affairs Committee was convened by Trustee Bettye Grable. The Committee considered and approved four action items:

- The minutes of the July 31, 2015 meeting
- Trustee Grable as vice chair
- Amendments to Regulation 2.030
- Mandatory medical insurance policy for students

The final action item was to occur through the consent agenda.

Several informational items were presented. Vice President Hudson provided updates for the Division of Student Affairs, which included enrollment management.

**Special Committee on Governance**

***Trustee Torey Alston, Chair***

Trustee Alston informed the Board that the Committee met via conference call on December 7, 2016. The Committee approved the following four items that were approved earlier by the Board:

- Role of the Governance Committee
- Governance Committee as a standing committee
- Motion or announcement that the meeting adjournment time will be extended.
- Amendment to Section 3.4 Operating Procedures – Vice Chair acts as chair during vacancy

The Committee instructed staff to:

- Draft language regarding the Presidential evaluation processes
- Review how universities structure their Board of Trustees committees
- Work with the Governance Committee to draft charters for all of the Board's standing committees

**Special Committee on Presidential Evaluation**

***Trustee Kimberly Moore, Chair***

Trustee Moore was recognized to update the Board on the activities of the Special Committee on Presidential Evaluation. She reported that the Committee convened on November 17, 2015. Prior to addressing the one action item, Trustee Moore brought to the Committee's attention a motion that was carried by the Board during the August 6, 2015 Board meeting. The Board action directed the Special

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Committee on Presidential Evaluation to take the lead in reexamining the objectives that make up the Presidential evaluation tool. The Committee recommended approval of the Presidential evaluation tool that was on today's consent agenda.

**Updates**

After the conclusion of the reports from the committees, the Chair moved to the area updates. The Board heard updates regarding the Department of Intercollegiate Athletics, the Division of Research, and the Strategic Planning Task Force

With no further business, the meeting adjourned.