

**Florida Agricultural and Mechanical University  
Board of Trustees**



**Academic and Student Affairs Committee Minutes  
Trustee Nicole Washington, Chair**

**June 5, 2019 @ 1 pm  
Grand Ballroom**

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Thomas Dortch, Bettye Grable, David Lawrence, Rochard Moricette, Nicole Washington, and Robert Woody. A quorum was established.

Trustee Dortch moved to approve the minutes for the meeting on March 7, 2019. The motion was seconded by Trustee Lawrence and the motion carried.

Trustee Dortch moved to approve the minutes for the meeting on April 17, 2019. The motion was seconded by Trustee Lawrence and the motion carried.

**Leave Without Pay for Dr. Valerie White** – Dr. White’s request for leave without pay for fall 2019 and spring 2020 was presented and discussed. Trustee Grable moved to approve the request for leave without pay. The motion was seconded by Trustee Dortch and the motion carried.

**Tenure** – Fifteen recommendations for tenure were presented and discussed.

Trustee Dortch moved to approve the recommendations for tenure for the following faculty members:

<u>Name</u>	<u>College/School</u>	<u>Rank</u>
Janelle Robinson	College of Agriculture and Food Sciences	Asst. Professor
Yolanda Jones	College of Law	Assoc. Professor
Arinzechukwi Okere	College of Pharmacy and Pharmaceutical Sciences	Asst. Professor
Antonio Carrion	College of Pharmacy and Pharmaceutical Sciences	Assoc. Professor
Rebecca Sager	College of Social Sciences, Arts and Humanities	Asst. Professor
Nzinga Metzger	College of Social Sciences, Arts and Humanities	Asst. Professor
Carlos Vega	College of Social Sciences, Arts and Humanities	Asst. Professor
Sheena Daniels	School of Nursing	Asst. Professor
Tarik Dickens	College of Engineering	Asst. Professor
Shonda Bernadin	College of Engineering	Assoc. Professor
Steve Morey	School of the Environment	Professor
Lauralyn Burke	School of Allied Health Sciences	Asst. Professor

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**Tenure Upon Hire**

<u>Name</u>	<u>College/School</u>	<u>Rank</u>
Warren Hope	College of Education	Professor
Johnnie Early	College of Pharmacy and Pharmaceutical Sciences	Professor
Michelle Ferrier	School of Journalism and Graphic Communication	Professor

The motion was seconded by Trustee Woody and the motion carried.

**Revised Accountability Plan** - Based on constructive feedback from the Board of Governors' staff and the Chancellor, we have revised the 2019 Accountability Plan that was approved by the BOT in April. Specific changes include the enrollment growth plan and increasing future targets for some of the metrics that were not met this year. The previous Accountability Plan included growing enrollment to 12,000 by 2020. However, at the system-level, there are concerns about growth and the BOG wants us to focus on quality as opposed to quantity. VP Barrington provided updates on the changes to the Accountability Plan.

- On page 9 of the Accountability Plan – adjustments were made to Metrics 1, 2, 4, and 5. Trustee Washington requested an in-depth discussion regarding these metrics during the Board Retreat.
- On page 10 of the Accountability Plan – adjustments were made to Metrics 6 and 8. By 2019-2020, we should be on track to meet the established goals in the Strategic Plan.
- On page 11 of the Accountability Plan – an adjustment was made to the *Bachelor's Degrees Awarded* for 2018-2019 to 1,500. This adjustment will allow us to increase our degree production to 1,660 by 2019-2020. Trustee Washington asked if this goal will affect the goals in the Strategic Plan. VP Barrington stated that based on the bachelor's degrees and graduate degrees, we should be on track to meet that goal in the Strategic Plan.
- On page 13 of the Accountability Plan – an adjustment was made to the *Percent of Undergraduate FTE in Online Courses* to ensure that the University was on target with the 2018 Accountability Plan.
- On page 14 of the Accountability Plan – an adjustment was made to the *Percent of Undergraduate FTE in Online Courses* to ensure that the University was on target with the last Accountability Plan.
- On page 16 of the Accountability Plan – adjustments were made to the *Fall Headcount Enrollment by Student Level*. The BOG wants us to focus on student retention and the quality of the academic profile of incoming students. VP Barrington stated that based on the projections presented, we will remain flat in the FTIC category. However, most of the growth will occur from the FCS AA Transfers category.

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- Trustee Dortch asked for clarification regarding no additional students. Are we going to become stagnant? Trustee Washington stated that over the last several years, the BOG has advised us to focus on the quality of our students and the four-year graduation rates. So if we focus on these things, growth will eventually come. Trustee Dortch reiterated that we should be strategic in our short-term and long-term goals.
- Trustee Washington asked that during the retreat we take a look at the bottom line as to how the growth or lack of growth impacts the budget. How much revenue is generated from students that are retained?
- On page 16 of the Accountability Plan – adjustments were made to the *Percent of Baccalaureate-Seeking Resident Undergraduates Who Earned 15+ Credit Hours*. FAMU is one of the top institutions within the SUS where our students are earning at least 15 credit hours a semester. We must continue to focus on the advisement process to ensure the students continue to progress.
- Page 17 of the Accountability Plan was adjusted to align FTE with enrollment projections that are on page 16.

Trustee Dortch moved to approve the revised Accountability Plan. The motion was seconded by Trustee Woody and the motion carried.

**Profile Assessors** – Dr. Hudson stated that the Board of Governors amended Regulation 6.002 that requires “the number of first-time-in-college students admitted through profile assessment at each university shall be determined by the university Board of Trustees.” The significant changes were amended August 31, 2017, and include:

- Eliminating the sliding scale for grade point averages and establishing a minimum of 2.5 GPA.
- Establishing a minimum score on each subsection of the ACT/SAT to include:
  - Reading:       24 SAT       20 ACT
  - Math:           25 SAT       20 ACT
  - Writing:       25 SAT       18 ACT

The University has reviewed the data regarding these students and will continue to work with such students via the Office of Undergraduate Student Success, colleges, and schools. Therefore, the staff recommended that the Board of Trustees set a maximum enrollment of 15 percent for profile (admits) assessors.

Trustee Dortch moved to approve the recommendations for profile assessors and the motion was seconded by Trustee Woody. The motion carried.

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**Student Affairs Updates** – The following informational updates were provided:

- An update was provided on the IGNITE program and the Anti-Hazing Initiative:
  - Ms. Teri Little-Berry provided updates relating to the IGNITE program to include an update on the signed articulation agreements. Since the last meeting two additional articulations have been signed: South Florida State College and Indian River State College.
  - Our partners will be invited to spend time on our campus and engage with our academic departments and Student Affairs in mid-July.
  - Previously, Trustee Mills asked, “What would it take to make the quantum leap with our IGNITE program?” A breakdown of the recurring costs (recruitment/marketing, staff, and technology) needed to make the quantum leap was discussed. The total cost requested is \$1,108,367.
    - Trustee Woody asked about the process to evaluate the success of this investment? Ms. Little-Berry stated that recruitment goals would be strategically developed for the Transfer Specialists to include looking at the number of applications submitted and the number of students that enrolled as a direct result of their recruiting efforts.
- Mr. Bryan Smith provided an update on the hazing prevention initiatives.
  - There have been eight reports of hazing during 2018 – 2019. However, seven of the reports were unsubstantiated.
  - He provided an update on how FAMU will use the Alivetek module to enhance and advance the messaging.

**Academic Affairs Updates** – The following informational updates were provided:

- Provost Edington provided updates on the key initiatives.
  - Dr. Allyson Watson, the new Dean of the College of Education, was introduced.
  - Two other new hires will start on July 1, 2019: Micheal Johnson (Superintendent for FAMU DRS) and Heather Johnson (Marketing/PR Coordinator for Academic Affairs).
  - The three finalists for the Dean of the College of Law were on campus on June 3, 2019.
  - Applications are being reviewed for the Vice President for Research position.
  - The position for the Title III Executive Director was advertised on May 24, 2019.
- Dr. Johnnie Early provided an update on the licensure pass rates for the Doctor of Pharmacy program.
- Dr. Henry Talley provided an update on the licensure pass rates for the School of Nursing.

There being no further discussion, the meeting was adjourned at 2:27 p.m.

Respectfully submitted,

Nicole Washington, Committee Chair